**Communications intern, UNFPA Moldova CO, Chisinau, Republic of Moldova**

**United Nations Diversity Internship Program for Persons belonging to Underrepresented Groups**

**Launch date:** 17 May 2023

**Contract type**: Internship Agreement

**Duration:** up to 5 months

**Duty station:** Chisinau, Republic of Moldova

**Weekly workload (hours/week):** up to 15 hours per week (3 days), with flexible arrangements

**Programme Background:**

The proposed Internship Program comes as a response to the identified gaps, by offering the potential candidates from the underrepresented groups an opportunity to acquire the relevant experience, as well as, eliminate the existing stereotypes and prejudices towards particular persons belonging to underrepresented groups through accepting and understanding diversity in the process of mutual empowerment of the interns, mentors and all involved staff.

Since 2016, 50 interns have successfully passed through an internship within four editions of the program in OHCHR, UNAIDS, UNDP, UNFPA, UN Women and UNICEF and over 20 of them are currently employed in various public and private institutions and Civil Society Organizations. The impact of the program is reflected, first of all, in personal and professional growth of the interns, their strengthened capacities in planning, performing and evaluating the assigned activities independently and in a team, as well as, an increased level of their active participation in social and economic life of the country as activists, trainers, bloggers, members of different platforms and initiatives.

The Program provides the opportunity for persons from the under-represented groups to undergo a 4-6 months long internship within the UN Agencies/Entities present in Moldova. Thus, they will acquire the experience in the relevant areas of UN work. The candidates will be identified through a competitive process, based on submitted applications.

**Position Summary:**

This intern reports to the Communication Officer on Population and Development. The intern provides communication support to the United Nations Population Fund (UNFPA) portfolio on Population and Development in delivering activities outlined in the communication plan, particularly relating to technical support to the implementation of communication campaigns, content development, social media content, distribution of communication materials, inputs for visual products developed etc. on thematic areas such as active and healthy ageing, family policies, data and others.

**Requirements and qualification:**

* Being enrolled at a university, college or in vocational, educational and training school studies in communication, journalism, social policies or any other relevant area, or
* Completion of secondary education.
* Motivation, willing to learn and to get involved in the activities.
* Excellent oral, written, and communication skills;
* Basic knowledge and understanding of social media/media techniques.
* Ability to work well with diverse groups of people;
* Comfortable talking with and interacting with others;
* Fluency in Romanian, both oral and written. Fluency in Russian/ English - would be an asset. Knowledge of one or more other languages relevant for Moldova, including Bulgarian, Gagauzian, Romani, Ukrainian or sign language, is an asset.

**Compensation and Benefits:**

Interns who do not receive financial support from an outside party (such as an academic institution, university, government) are eligible to receive a stipend as a contribution towards living expenses. The stipend is based on the intern’s agreed place of work, which may be different from the duty station of the hiring office in cases of remote arrangements. The stipend is normally paid in local currency at the end of each month.

**Who can apply:**

This internship position seeks to target under-represented groups, primarily: persons with disabilities (of all types), people living with HIV, LGBTIQ people, ethnolinguistic minorities including ethnic Gagauz, Russians, Ukrainians, Bulgarians, Roma, people of African descent, religious and other minorities. This is a temporary special measure.

**How to apply:**

The interested candidates shall submit their application with the mark “**UNFPA Internship**” **by 2 June 2023, 23:59 (GMT+2:00)** to the following email: **jobs.moldova@unfpa.org**

Application must include the following package of documents:

1. CV
2. Letter of motivation
3. 1-2 recommendation letters (from the supervisor, teacher, colleagues or any other person who can describe your competencies)
4. Information on the additional needs the person might have, such as accommodation, transportation, or food.
5. Information on the special needs the person might have, such as reasonable accommodation at the workplace or any other specific needs.

**Note: The documents need to be submitted in Romanian, or Russian, or English languages**

**Contact person for questions:**

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