



Programme Analyst

Job title:	Programme Analyst
Level:	NO-A
Position Number:	215098
Location:	Chisinau, Republic of Moldova
Full/Part time:	Full-Time
Fixed term/Temporary:	Fixed Term
Rotational/Non Rotational:	Non-Rotational
Duration:	One year (renewable)

The Position:

The Programme Analyst assists in the analysis and assessment of relevant political, social and economic trends, guiding and facilitating the delivery of UNFPA's programmes.

You will report to the UNFPA Programme Analyst on Youth, and Assistant Representative.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2022-2025), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices. In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources entrusted to them and who commit to deliver excellence in programme results.

Job Purpose:

Working within the Country Office (CO) environment, you will support the effective management of UNFPA activities in the areas of adolescents and youth empowerment. Through analysis and assessment of political, social and economic trends, you will contribute to project formulation and evaluation, joint programming initiatives and national development frameworks.

You will assist in monitoring results achieved during implementation, guiding the appropriate application of systems and procedures, and developing enhancements as required.



You would be responsible for:

- Participating in the formulation of the country programme and component projects, by compiling and analysing information relevant to the UNFPA's role in the country, drafting project documents and work plans; and preparing tables and statistical data.
- Evaluating project and programme activities, establishing ways to systematically assess achievement and recommending corrective action as required; conducting field visits; participating in review meetings and evaluation missions and preparing regular inputs to status and progress reports.
- Analysing and interpreting the political, social and economic environment relevant to UNFPA activities, and identifying opportunities for UNFPA assistance and intervention.
- Analysing policy papers, strategy documents and national development plans; preparing briefs and inputs for policy dialogue, technical assistance coordination, and development frameworks.
- Assessing implications of new policy developments and strategies on programme execution, and ensuring their integration.
- Establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies to facilitate timely and efficient delivery of project inputs.
- Assisting in implementing knowledge management strategies to capture lessons learned and best practices, sharing these with management for future planning
- Assisting in advocacy and resource mobilisation efforts of the CO, by establishing and maintaining a network of donor and public information contacts. Assisting with organising and conducting of donor meetings and public information events, including preparing relevant background material for these events.

Qualifications and Experience

Education:

Advanced degree in education, youth development, public health, public management, population studies, law, and/or other related social science field.

Knowledge and Experience:

- Up to two years professional experience in the field of youth activities, with experience in programme/ project management is desirable



- Experience in youth policies, youth life skills development and/or youth participation programmes area is an advantage.
- Practical experience in design, monitoring and evaluation of development projects is required.
- Experience using office software packages and web-based management systems is required.

Languages:

- Fluency in English and Romanian;

Working knowledge of one or more additional languages relevant to Moldova, including Russian, Bulgarian, Gagauzian, Romani, Ukrainian, or sign language is an asset.

Required Competencies:

<p>Values:</p> <ul style="list-style-type: none"> ● Exemplifying integrity, ● Demonstrating commitment to UNFPA and the UN system, ● Embracing cultural diversity, ● Embracing change 	<p>Functional Competencies:</p> <ul style="list-style-type: none"> ● Advocacy/ Advancing a policy-oriented agenda ● Leveraging the resources of national governments and partners/ building strategic alliances and partnerships ● Delivering results-based programmes ● Internal and external communication and advocacy for results mobilisation
<p>Core Competencies:</p> <ul style="list-style-type: none"> ● Achieving results, ● Being accountable, ● Developing and applying professional expertise/business acumen, ● Thinking analytically and strategically, ● Working in teams/managing ourselves and our relationships, ● Communicating for impact 	<p>Managerial Competencies: (if supervising staff)</p> <ul style="list-style-type: none"> ● Providing strategic focus, ● Engaging with internal/external partners and stakeholders, ● Leading, developing and empowering people, creating a culture of performance ● Making decisions and exercising judgment

Compensation and Benefits:

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as applicable.



Disclaimer:

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>

In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the National Professional category must be a citizen of the host country.