**Request for Quotation**

RFQ Nº UNFPA/MDA/RFQ/2022/016 - Provision of event management services&design, layout, printing, and production of promo products for the VET project

**Launch date: 15 September 2022**

**Deadline: Thursday, 22 September 2022, 23:59 (Moldova local time)**

UNFPA hereby solicits a quotation for the following service: **Provision of event management services&design, layout, printing, and production of promo products for the VET project** as detailed in the Service Requirements/ToR of this RFQ. When preparing your proposal, please be guided by the RFQ document, attached hereto.

Quotations shall be submitted **in English or Romanian.**

Please note the following guidelines for electronic submissions:

The **following reference must be included by the Bidder in the email subject line**:

* + **UNFPA/MDA/RFQ/2022/016 – [Company name], Technical Bid**
	+ **UNFPA/MDA/RFQ/2022/016 - [Company name], Financial Bid**

Offers shall be submitted electronically to the following e-mail address: **tender.mda@unfpa.org**

Contacts:

Ion Ratoi, UNFPA Administrative and Finance Associate / Procurement Focal Point

E-mail: **ratoi@unfpa.org**