**Request for Quotation**

RFQ Nº UNFPA/MDA/RFQ/2022/012 - "Logistics and event management services and development of social media visibility materials for a Press Conference organized on the World Population day and two online events "

**Launch date: 07 June, 2022**

**Deadline: Wednesday, 22 June 2022, 16:30 (Moldova local time).**

UNFPA hereby solicits a quotation for the following service:

Logistics and event management services for the organization of aPress Conference organized on the World Population day and two online events and social media visibility products to be promoted pre and post-event as detailed in the Service Requirements/ToR of this RFQ.When preparing your proposal, please be guided by the RFQ document, attached hereto.

Quotations shall be submitted **in English or Romanian.**

**The following reference must be included by the Bidder in the email subject line:**

**o UNFPA/MDA/RFQ/2022/012 – [Company name], Technical Bid**

**o UNFPA/MDA/RFQ/2022/012 - [Company name], Financial Bid**

Offers shall be submitted electronically to the following e-mail address: **tender.mda@unfpa.org**

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Cristina Cristian, Project Administrative and Finance Associate / Procurement Focal Point

E-mail: **cristian@unfpa.org**