



United Nations Population Fund

Moldova Country Office

131, 31 August 1989 str., Chisinau, MD 2012, Moldova

E-mail: moldova.office@unfpa.org

Website: <http://moldova.unfpa.org>

Date: **26 June, 2024**



REQUEST FOR QUOTATION
RFQ № UNFPA/MDA/RFQ/2024/015

Dear Sir/Madam,

UNFPA hereby solicits a quotation for the following service: **Printing services for edutainment learning materials to ensure the quality provision of the 'Decisions for a Healthy Lifestyle' course, including the 'Guideline for Teachers' 'Decisions for a Healthy Lifestyle' course and Guideline for peer educators.** These materials will support teachers in the quality provision of the "Decision for a Healthy Lifestyle" courses and empower adolescents and youth to develop healthy and safe behaviors.




UNFPA Moldova CO is looking to contract a company for print edutainment learning materials and the 'Guideline for Teachers' for the 'Decisions for a Healthy Lifestyle' course, to be distributed to each institution in the VET system.

LOT 1

<p>1.1. Print edutainment learning materials</p>	<p>Printing Board game "Without Taboo" in Romanian and Russian. Board game packed in a box with specific content (see the image)</p>		<p>100 in ROM 50 in RUS</p>
<p>Unit of measure</p>		<p>Image</p>	
<p>Board game box</p> <ul style="list-style-type: none"> • Format: Horizontal box consisting of 2 parts: • Box front side: 250x250x 60 mm • Box back side: 250x250x 60 mm • Colors: cover (front and back) 4Colors/ full, box interior 0 (no color/ blank) • Quality: Cardboard, coated with semi-glossy paper. • The box will be covered with Eco/recycled tile. The cleat is necessary to protect the box from moisture, scratches, etc. 		<p><i>Romanian version:</i></p> <ul style="list-style-type: none"> • Front side of the box here 	



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		<ul style="list-style-type: none"> • Back side of the box here  <p><i>Russian version:</i></p> <ul style="list-style-type: none"> • Front side of the box here  <ul style="list-style-type: none"> • Back side of the box here 	
	<p>II. "Questions & answers" cards</p> <p>21000 question cards (14000 in Romanian and 7000 in Russian).</p> <p>Each game has 210 question cards divided into 7 smaller sets containing 30 questions each. Each set in a separate small box (see bellow item nr 3).</p> <hr/> <ul style="list-style-type: none"> • Format: playing cards, horizontal, rounded corners • Size: 110x70 mm 	<p>All 7 sets of cards are available:</p> <ul style="list-style-type: none"> • Here in Romanian • Here in Russian <p>Please note that only cards with questions and answers will be printed. Other cards (containing nr of round, game description, etc. are for the version that will be placed on USB).</p> <p>Example of one card</p>	



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- Quality: semi-cardboard, semi-glossy, laminated paper - 350 gsm
- Colors: 4C/4C – front and back 4 Colors/ full (cards will be printed both sides: one side question with options of response in white color, the other side same question with same responses – correct responses will be colored in green color and wrong answers in dark pink (see the images).

Side nr 1:



Side nr 2:



III. Small cards for selection of answers and stake

In total 9000 small cards, 1500 sets of cards of 6 different colors. Each set will contain:

- 4 answer cards each: "A", "B", "C", and "All".
- 6 cards each for the stake:
 - 1 card with the number "1",
 - 2 cards each with the numbers "2" and "3",
 - 1 card with the number "4".

- Format: squares
- Size: 30 x 30 mm
- Quality: semi-glossy cardboard 2 mm
- Colors: 4C/C – front and back 4Colours/ full

Cards:

- 900 cards with the letter "A" – all different colors,
- 900 cards with the letter "B" – all different colors,
- 900 cards with the letter "C" – all different colors,
- 900 cards with the word "Toate" for Romanian and with the word "Все" – all different colors,



The cards are available:

- [Here](#) in Romanian
- [Here](#) in Russian





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	<ul style="list-style-type: none"> ● 900 card with the number "1" – all different colors, ● 1800 cards with the number "2" – 6 colors, ● 1800 cards with the number "3" – 6 colors, ● 900 cards with the number "4" – all different colors. 		
	<p>IV. Small boxes for Q&A cards. Each board game will contain 8 small boxes: Q&A – 7 boxes and for 1 box for answers and stake cards Total: 1200 small boxes (800 in Romanian and 400 in Russian).</p> <hr/> <ul style="list-style-type: none"> ● Format: box, horizontal ● Size: 120x100x24 mm ● Quality: semi-cardboard paper ● Colors: 1C <p>The text to be printed on the box:</p> <ul style="list-style-type: none"> ● Romanian – Fără tabu joc educativ ● Russian – Без табу обучающая игра 		
	<p>V. 1 central board for placing stake cards Total: 100 boards (80 boards in Romanian and 20 boards in Russian).</p> <ul style="list-style-type: none"> ● Format: tablet, horizontal ● Size: 235x220 mm ● Quality: semi-cardboard, semi-glossy, laminated paper – 2.7mm ● Colors: 4C/0 – front 4 Colors/ full, back - 0 (no color/ white) 		
	<p>VI. 1 booklet "Rules of the Game"</p> <ul style="list-style-type: none"> ● Format: booklet ● No. pages: 2/1 sheet 	<p>The "Rules of Game" available:</p> <ul style="list-style-type: none"> ● Here in Romanian ● Here in Russian 	



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	<ul style="list-style-type: none"> • Size: 182 x 234 mm • Colors 4C/4C – front and back 4 Colors/ full • Quality: thick, colored, semi-gloss paper - 250 gsm gloss 	 <p>Example:</p>	
	<p>VII. Board game USB The USB will be similar for the Romanian and Russian version. Its design includes board game titles in both languages. Each box of the board game will include 1 USB.</p> <p>The USB will include: two folders (1 for Romanian, 1 for Russian) with an electronic version of the seven sets of Q&A.</p> <ul style="list-style-type: none"> • Format: credit card • Capacity: 4 GB <p>Total: 150 USB</p>	<p>The USB design is available here</p> 	
<p>1.2. Cardboard boxes with cardboards</p>	<p>1.2. Cardboard boxes with cardboards</p> <p>a. Cardboard boxes. One box will include 28 cardboards on methods of contraception and another box will include 20 cardboards on HIV/AIDS transmission. Each box will need a separate design according to the theme of the cardboard; it will also include logos and disclaimers that UNFPA will provide.</p> <p>Characteristics: Cardboard box size 230x165x35 mm, made of technical cardboard 1.5mm thick, covered with oracle patterns (according to the design).</p> <ul style="list-style-type: none"> • 100 boxes for 28 cardboards on methods of contraception • 100 boxes for 20 cardboards on HIV/AIDS transmission <p>b. Cardboards. The printed sets cardboards (see item 3) will be displayed in two boxes of the same size.</p> <p>Please see Annex 3.a and Annex 3.b for design.</p> <p>Characteristics: Double-sided cardboards A5, 4 + 4, Lamination, 250 mkr, one side Romanian, one side Russian</p>		<p>200</p>



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	<p>c. 100 sets of 28 cardboards, 14 cardboards displaying two-sided information on different methods of contraception and 14 cardboards with images (Annex 3.a)</p> <p>d. 100 sets of 20 cardboards, each cardboard displaying two-sided information on HIV/AIDS transmission (Annex 3.b)</p>	
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LOT 2

<p>2.1. Print magnetic puzzles changes in puberty Girls and Boys.</p>	<p>2.1. Magnetic puzzles changes in puberty Girls and Boys. Printing in Ro and RU</p> <p>1. <u>Puzzle specifications:</u> dimensions: 900 mm x 600 mm, 50 elements. The puzzle must be able to be folded into 4 parts by length and wide (450 x 300).</p> <p><u>Material Composition:</u> Magnetic Sheet: Flexible, rubberised magnetic material Printable Surface: high-quality vinyl or paper, UV printing, 4 + 0, with a rear magnetic stripe on the back, contour cutting, provided with a magnetic patch panel with 2 holes on the upper side 10 mm diameter.</p> <ul style="list-style-type: none"> ● 100 (80 RO + 20 RU) units displaying the female body and the changes that intervene in adolescence ● 100 (80 RO + 20 RU) units displaying the male body and the changes that intervene in adolescence <p>Durability: Surface Coating: Glossy finish for longevity and ease of cleaning. Water-Resistant: Optional water-resistant coating available.</p> <p><u>2. Puzzle box</u></p> <ul style="list-style-type: none"> ● Box Material: sturdy cardboard box. <p>Box Dimensions: size 230x165x35 mm, made of technical cardboard 1.5mm thick, covered with oracle patterns (according to the design)</p> <ul style="list-style-type: none"> ● Design: The box will need a separate design according to the theme of the cardboard; it will also include logos and disclaimers that UNFPA will provide. <p>Total: 100 units (80 RO + 20 RU)</p> <p><u>3. Magnetic puzzle board.</u> This board will provide a stable and magnetic surface that holds the puzzle pieces in place, making it easier to assemble the picture and preventing pieces from sliding off.</p>	
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	<p><i>Dimensions:</i> 900 mm x 600 mm. The puzzle must be able to be folded into 4 parts by length and wide (450 x 300)</p> <p><i>Durability:</i> glossy or matte finish for protection against wear and tear.</p> <p><i>Features:</i> Water-resistant and easy to clean surface.</p> <p><i>Design:</i> pliable material allows easy rolling or folding without compromising the magnetic properties.</p> <p>Total: 100 units (80 RO + 20 RU)</p>	
<p>2.2. EDUBOX</p>	<p>2.2. EDUBOX - box for edutainment materials for Decisions for Healthy Lifestyle course. Design and manufacture.</p> <p><i>Technical Specifications for Plywood Storage Boxes with Lid and Inscription:</i></p> <p>1. <u>Dimensions and Volume:</u> Volume: approximately 61 liters Approximate external dimensions: Length: 50 cm, Width: 35 cm, Height: 35 cm Dimension tolerance: +/- 5%</p> <p>2. <u>Materials:</u> Main material: Plywood Plywood thickness: minimum 5 mm for the walls and 8 mm for the bottom of the box</p> <p>3. <u>Design and Construction:</u> Secure and durable joints, joints glued and stapled Integrated or cut-out handles on the sides for easy transport Lid: foldable and detachable, designed to fit inside the box, ensuring a complete and secure closure The lid consists of a rigid plywood part</p> <p>4. <u>Finishes:</u> Smooth finished surface, free of splinters or imperfections Non-toxic water-based clear varnish for protection and aesthetic appeal Rounded corners and edges for user safety</p> <p>5. <u>Inscription:</u> "EDUBOX – life skills education" inscription on one or more sides of the box. Design will be provided. Method of applying the inscription: screen printing or other durable method Inscription colour: orange and blue (according to UNFPA brand standards)</p> <p>6. <u>Functional Specifications:</u> Resistance to moderate humidity and temperature variations Ability to support a weight of at least 20 kg inside</p>	<p>100</p>

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	7. Other: Sample available upon request for evaluation before final order	
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LOT 3

3.1. Print Guideline for Teachers' 'Decisions for a Healthy Lifestyle' course.	Printing the Romanian version of the guideline for teachers "Decisions for a Healthy Lifestyle" course. Please see the here Characteristics: Format: B5; number of text colors: 4; number of cover colors: 4 + 0; number of pages' text: 116 (A4); paper: offset 80g / m2; soft cardboard cover 220 g / m.p. laminated on one side. Design will be provided;	120
	Printing the Russian version of the guideline for teachers "Decisions for a Healthy Lifestyle" course. Please see the here Characteristics: Format: B5; number of text colors: 4; number of cover colors: 4 + 0; number of pages' text: 116 (A4); paper: offset 80g / m2; soft cardboard cover 220 g / m.p. laminated on one side. Design will be provided;	50
3.2. Print Guideline Peer to Peer education	Printing the Romanian and Russian version of the Guideline Peer to Peer education Please see the here Characteristic: Format: A5 (148 mm x 210 mm); number of text colors: 4, number of cover colors: 4+0; number of pages' text: 96 (A4), paper: offset 80d/m2; soft cardboard cover 220g/m.p. laminated on one side. Spiral Binding: allows the guide to lay flat when open.	80 RO 50 RUS
3.3. Poster reproductive system boys and girls	3.3.a. Posters printing in ROM and RUS languages (poster reproductive system boys). Please see here (poster reproductive system boys) Characteristics: Size A2, 4+0, Paper foam board, 5 mm.	100 (80 ROM + 20 RU)
	3.3.b. Posters printing in ROM and RUS languages (poster reproductive system girls).	100 (80)

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	<p>Please see here (poster reproductive system girls) Characteristics: Size A2, 4+0, Paper foam board, 5 mm.</p>	ROM + 20 RU)
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The Winning Company will provide a sample of each item, before printing and will approve all the final templates with a UNFPA Communication specialist.

Please take note of the following requirements and conditions pertaining to the provision of the above mentioned items:

Delivery Terms	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP { DAP
Delivery Place	<p>The products are to be delivered in xxx rayons/municipalities of Republic of Moldova as follows:</p> <ol style="list-style-type: none"> 1. CE in Informatics and Information Technologies from Chisinau/Centrul de Excelență în Informatică și Tehnologii Informaționale (str. Sarmizegetusa 48, Chișinău) 2. Center of Excellence in Construction. Centrul de Excelență în Construcții (str. Gh. Asachi 71, Chișinău) 3. Center of Excellence in Transport/Centrul de Excelență în Transporturi (str. Sarmizegetusa, 31, Chișinău) 4. Center of Excellence in Energy and Electronics/Centrul de excelență în energetică și electronică (str. Melestiu 12, Chișinău) 5. Center of Excellence in Energy and Electronics/Centrul de excelență în energetică și electronică (str. Sadoveanu 40/2, Chișinău) 6. Center of Excellence in Economics and Finance/Centrul de excelență în economie și finanțe (str. Miron Costin 26/2, Chișinău) 7. CE in Light Industry from Chișinău/Centrul de Excelență în Industria Ușoară (str. George Coșbuc, nr. 5, Chișinău) 8. CE in Light Industry from Chișinău/Centrul de Excelență în Industria Ușoară (str. N. Costin, nr.55, Chișinău) 9. CE in Services and Food Processing from Balti/Centrul de Excelență în Servicii și Prelucrarea Alimentelor (str. Decebal, nr. 111, Bălți) 10. "Raisa Pacalo" Center of Excellence in Medicine and Pharmacy/ Centrul de excelență în medicină și farmacie „Raisa Pacalo” (str. Testemițanu 28, Chișinău) 11. Center of excellence in artistic education "Ștefan Neaga"/ Centrul de excelență în educație artistică "Ștefan Neaga" (str. Hristo Botev 4, Chișinău) 12. Center of Excellence in Horticulture and Agricultural Technologies from Țaul/ Centrul de Excelență în Horticultură și Tehnologii Agricole din Țaul (r-nul Dondușeni s. Țaul) 13. Center of Excellence in Viticulture and Winemaking/ Centrul de Excelență în Viticultură și Vinificație (com.Stăuceni, str.Grătiești 1, Chișinău)



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14. Border Security Center of Excellence/ Centrul de excelență în securitatea frontierei (mun. Ungheni str. Suceava nr. 1)
15. National College of Commerce of ASEM/ Colegiul National de Comerț al ASEM (str. Petru Rareș 18, Chișinău)
16. Technological College from Chișinău/ Colegiul Tehnologic din Chișinău (str. B.Voievod, 8/1, Chișinău)
17. Technical College of UTM/ Colegiul Tehnic al UTM (str. Voluntarilor 1. Chișinău)
18. The College of Ecology from Chisinau/ Colegiul de Ecologie din Chișinău (str. Burebista,70, Chișinău)
19. The Construction College from Hîncești/ Colegiul de Construcții din Hîncești (or. Hîncești str. Alexandru Marinescu 10 A)
20. Polytechnic College from Balti/Colegiul Politehnic Bălți (str. Ivan Franco, nr. 11, or. Bălți)
21. Railway Technical College from Bălți/ Colegiul Tehnic Feroviar din Bălți (mun. Bălți, str. Decebal, 101)
22. The College of Light Industry from Balti/ Colegiul de Industrie Ușoară din Bălți (Ivano Franco 17, Bălți)
23. Pedagogical College "Alexei Mateevici" from Chișinău/Colegiul Pedagogic "Alexei Mateevici" (str. Alexandr Pușkin, nr. 54, Chișinău)
24. College "Vasile Lupu" from Orhei/Colegiul "Vasile Lupu", or. Orhei (str.Vasile Mahu, nr. 162, Orhei)
25. "Mihai Eminescu" College from Soroca/ Colegiul "Mihai Eminescu" din Soroca (or. Soroca, str. Ion Creangă 19)
26. "Gheorghe Asachi" College from Lipcani/ Colegiul "Gheorghe Asachi" din Lipcani (or. Lipcani, str. Independenței 15)
27. "Mihail Ciachir" College from Comrat/ Colegiul "Mihail Ciachir" din Comrat (or. Comrat, str. Lenin,160)
28. College "Iulia Hasdeu" from Cahul/Colegiul "Iulia Hașdeu", or. Cahul (str.Dunării, nr. 36, Cahul)
29. Orhei College of Medicine/ Colegiul de Medicină Orhei (or.Orhei, str.Renașterii Naționale 7)
30. Bălți College of Medicine/ Colegiul de Medicină Bălți (m. Bălți, str. Decebal 101)
31. Ungheni College of Medicine/ Colegiul de Medicină Ungheni (or. Ungheni, str. M.Eminescu, 73)
32. Cahul College of Medicine/ Colegiul de Medicină Cahul (m. Cahul, str.A.Mateevici 103/1)
33. "Alexandru Plămădeala" Fine Arts College from Chisinau/ Colegiul de Arte Plastice "Alexandru Plămădeală" din Chișinău (or. Chișinău, str. Independenței 1)
34. College of Music and Pedagogy, Bălți city/ Colegiul de Muzică și Pedagogie, or.Bălți (m. Bălți, str. C. Porumbescu, 18)
35. College of Arts "Nicolae Botgros" town Soroca/ Colegiul de Arte "Nicolae Botgros" or.Soroca (or.Soroca, str.Ștefan cel Mare,39)



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36. The National College of Choreography/ Colegiul Național de Coregrafie (m.Chișinău, str.M.Eminescu, 31)
37. Agricultural Technical College from Soroca/ Colegiul Tehnic Agricol din Soroca (or. Soroca, str. Calea Bălțului, 2)
38. Agro-industrial college from Riscani/Colegiul Agroindustrial din Rîșcani (or. Rîșcani, str. Trandafirilor, nr.37,)
39. College of Veterinary Medicine and Agrarian Economy from Brătușeni/ Colegiul de Medicină Veterinară și Economie Agrară din Brătușeni (r-ul Edineț, s. Brătușeni, str. S. Lazo)
40. Agricultural Technical College from Svetlîi/ Colegiul Tehnic Agricol din Svetlîi (r-n Comrat, com. Svetlîi, str. Lenin 22)
41. "Gheorghe Răducan" Agroindustrial College, Grinăuți/ Colegiul Agroindustrial „Gheorghe Răducan”, Grinauti (, r-nul Ocnița, s.Grinăuți)
42. Agroindustrial College from Ungheni/ Colegiul Agroindustrial din Ungheni (or.Ungheni, Str.Decebal, 38)
43. College of Engineering/ Colegiul de Inginerie (or. Strășeni, str. V. Crășescu, nr. 1)
44. College "Mondostud - Art"/Colegiul "Mondostud - Art"(Chisinau, str. Meșterul Manole, 9)
45. International College of Administration and Business/ Colegiul Internaț.de Administrare și Business (m. Chișinău, str. Sarmizegetusa 48/8)
46. Cooperative College/ Colegiul Cooperatist (m. Chișinău, bd. Gagarin 6)
47. College of Administrative and Fiscal Studies/ Colegiul de Studii Administrative și Fiscale (Chisinau, str. Bulboaca 23)
48. College of Integrated Studies of USPEE„C. Stere"/ Colegiul de Studii Integrate al USPEE „C. Stere” (or. Drochia, bl. N.Testemitanu 1)
49. Center of Excellence in Business Administration/ Centrul de excelență în administrarea afacerilor (mun. Chișinău, bd.Iu.Gagarin, 8)
50. "Ion Creangă" Pedagogical College within the "Alecu Russo" State University from Bălți/ Colegiul Pedagogic „Ion Creangă” din cadrul Universității de Stat „Alecu Russo” din Bălți (Universitatea de Stat „Alecu Russo” din Bălți, str. Pușkin 38)
51. College of the International Free University of Moldova/ Colegiul Universității Libere Internaționale din Moldova (mun. Chișinău, str. Vlaicu Parcalab, nr. 52)
52. Professional school nr. 2 from Chișinău/Șc.Profesională nr.2, or.Chișinău (mun. Chișinău, str. Ion Creangă, nr. 59)
53. Professional school nr. 3 from Chisinau/Șc. Profesională nr.3, or.Chișinău (mun. Chișinău, bd. Decebal 70)
54. Professional school nr. 4 from Chisinau/Șc. Profesională nr.4, or.Chișinău (mun. Chișinău, șos. Muncești 790)
55. Professional school nr. 5 from Chisinau/Șc. Profesională nr.5, or.Chișinău (mun. Chișinău, str. Burebista, 66)
56. Professional school nr. 6 from Chisinau/Șc. Profesională nr.6, or.Chișinău (mun. Chișinău, str.Alba-Iulia 75/7)



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57. Professional school nr. 7 from Chisinau/Șc. Profesională nr.7, or.Chișinău (mun. Chișinău, str. M. Dragan nr. 5)
58. Professional school nr. 9 from Chisinau/Șc. Profesională nr.9, or.Chișinău (mun. Chișinău, str. str. Ion Pelivan 30)
59. Professional school nr. 10 from Chisinau/Șc. Profesională nr.10, or.Chișinău (mun. Chișinău, str. Otovasca 27)
60. Professional school nr. 11 from Chisinau/Șc. Profesională nr.11, or.Chișinău (mun. Chișinău, str. Fântalului, 8/str. Cogîlniceanu, 83)
61. Professional School from Bubuieci, mun. Chișinău/ Școala Profesionala com. Bubuieci, mun. Chișinău (Chisinau, com.Bubuieci, str.Livezilor 25/1)
62. Professional school nr. 1 from Bălți/Școala Profesională nr. 1, mun. Bălți (mu. Balti, str. I. Franco, 9)
63. Professional school nr. 3 from Bălți/Școala Profesională nr. 3, mun. Bălți (mun.Bălți, str.Victoriei 62"a")
64. Professional school nr. 4 from Bălți/Școala Profesională nr. 4, mun. Bălți (mun. Bălți, str.Ivano Franco ,7)
65. Professional school nr. 5 from Bălți/Școala Profesională nr. 5, mun. Bălți (m. Bălți, str. Ivano Franco, 15)
66. Professional school from s. Corbu, Dondușeni district/ Școala Profesională s.Corbu, r-nul Dondușeni (r-nul Dondușeni, sat. Corbu)
67. Professional school from Briceni city/ Școala Profesională, or. Briceni (or. Briceni, str. Turgheniev, 59)
68. Professional school from Cupcini, Edinet/Școala Profesională Cupcini (str. Chișinăului, nr. 5 satul Cupcini, rn Edineț).
69. Professional school from Drochia/ Școala Profesională, or. Drochia (or. Drochia, str.Chișinăului,27)
70. Professional school from Glodeni/ Școala Profesională, or. Glodeni (or. Glodeni, str.Ștefan cel Mare, 11)
71. Professional school from Rîșcani/ Școala Profesională, or. Rîșcani (or. Rîșcani, str. A. Lăpușneanu 32)
72. Professional school from Soroca/ Școala Profesională, or. Soroca (or. Soroca, str. Ștefan cel Mare 6)
73. Professional school from Florești/ Școala Profesională, or. Florești (or.Florești str.Miron Costin nr. 34)
74. Professional school from Cuhureștii de Sus/ Școala Profesională, Cuhureștii de Sus (com.Cuhureștii de Sus,r. Florești)
75. Professional school from com. Alexăndreni, rn Sîngerei/ Școala Profesională, com. Alexăndreni, rn Sîngerei (rn Sîngerei, com. Alexăndreni, str. Independenței, 4)
76. Professional school from Telenești/ Școala Profesională, or. Telenești (or. Telenești, str. Ștefan cel Mare 35)
77. Professional school from Rezina/Școala Profesională, or. Rezina (str.Aleksandr Matrosov, nr.6, Rezina)
78. Professional school from Orhei/ Școala Profesională, or. Orhei (mun. Orhei, str. 31 August 1989, nr. 80)

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	<p>79. Professional school from Ungheni/ Școala Profesională, or. Ungheni (mun. Ungheni, str. Ștefan cel Mare 149)</p> <p>80. Professional school from Nisporeni/Școala Profesională or. Nisporeni (str.Suveranității, nr.12, Nisporeni)</p> <p>81. Professional school from Călărași/ Școala Profesională, or. Călărași (or. Călărași, str. Ștefan cel Mare 42)</p> <p>82. Professional school from Criuleni/ Școala Profesională, or. Criuleni (or. Criuleni, str. 31 August 1989, nr. 130)</p> <p>83. Professional school from Hîncești/ Școala Profesională, or. Hîncești (or. Hîncești, str. Chișinău 17)</p> <p>84. Professional school from Leova/ Școala Profesională, or. Leova (or. Leova, str. Independenței 60)</p> <p>85. Professional school from Cimișlia/ Școala Profesională, or. Cimișlia (or. Cimișlia, str.Ștefan cel Mare 12)</p> <p>86. Professional school from Căușeni/ Școala Profesională, or. Căușeni (or. Căușeni, str. Unirii 30)</p> <p>87. Professional school from Ștefan Vodă/ Școala Profesională, or. Ștefan Vodă (or. Ștefan Vodă, str. 31 August 1989, nr. 12)</p> <p>88. Professional school nr. 1 from Cahul/Școala Profesională nr. 1, or. Cahul (or. Cahul, str. Mihail Șolohov 40)</p> <p>89. Professional school nr. 2 from Cahul/Școala Profesională nr. 2, or. Cahul (or. Cahul str. Ștefan cel Mare 125)</p> <p>90. Professional school from Comrat/Școala Profesională, or. Comrat (or. Comrat, str.Lenin 202)</p> <p>91. Professional school from Ceadîr-Lunga, UTA Găgăuzia/Școala Profesională, or. Ceadîr-Lunga, UTA Găgăuzia (or. Ceadîr-Lunga, str. Lenin nr.3)</p> <p>92. Professional school from Vulcănești/ Școala Profesională, or. Vulcănești (or. Vulcănești, str. Cahulului nr.62)</p> <p>93. Professional school from s. Ciumai, rn Taraclia/ Școala Profesională, s. Ciumai, rn Taraclia (s.Ciumai r-nul Taraclia, str.Lomonosov 13)</p> <p><i>(The final list with contact person info will be provided by the UNFPA Team within 1 week before delivery);</i></p>
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I. About UNFPA

UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: [UNFPA about us](#)

II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

	<p style="text-align: right;">United Nations Population Fund Moldova Country Office 131, 31 August 1989 str., Chisinau, MD 2012, Moldova E-mail: moldova.office@unfpa.org Website: http://moldova.unfpa.org</p>
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Name of contact person at UNFPA:	<i>Ion Ratoi, Administrative and Finance Coordinator / Procurement Focal Point</i>
Tel No:	+373 68830055
Email address of contact person:	<i>ratoi@unfpa.org</i>

The **deadline for submission of questions is Wednesday, 3 July 2024, at 16:30 (Moldova local time)**. Questions will be answered in writing and shared with all parties as soon as possible after this deadline.

III. Eligible Bidders

This Request for Quotation is open to all eligible bidders; to be considered an eligible bidder for this solicitation process you must comply with the following:

- A bidder must be a legally constituted company that can provide the requested products and have the legal capacity to enter into a contract with UNFPA to deliver in the country, or through an authorized representative.
- A bidder must not have a conflict of interest regarding the solicitation process or with the TORs / Technical Specifications. Bidders found to have a conflict of interest shall be disqualified.
- At the time of Bid submission, the bidder, including any JV/Consortium members, is not under procurement prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and has not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group.
- Bidders must adhere to the UN Supplier Code of Conduct, which may be found by clicking on UN Supplier Code of Conduct.

IV. Content of quotations

Quotations should be submitted in a single email whenever possible, depending on file size. Quotations must contain:


- a) Technical proposal, in response to the requirements outlined in the specifications, should comply with:
- b) The bidder shall be required to quote for all items from at least one lot.
- c) Signed Declaration Form, to be submitted strictly in accordance with the document.
- d) Price quotation, is to be submitted strictly in accordance with the price quotation form

Both parts of the quotation must be signed by the company's relevant authority and submitted in PDF format.

V. Instructions for submission

Proposals should be prepared based on the guidelines set forth in Section IV above, along with a properly filled out and signed price quotation form, and are to be sent by email to the contact person indicated below no later than **Thursday, 4 July 2024, 16:30 (Moldova local time)**:¹.

¹ <http://www.timeanddate.com/worldclock/city.html?n=69>

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Name of contact person at UNFPA:	<i>Diana Condrat, Designated Bid Receiver</i>
Email address of contact person:	<u><i>tender.mda@unfpa.org</i></u>

Please note the following guidelines for electronic submissions:

- The following reference must be included in the email subject line: **RFQ N° UNFPA/MDA/RFQ/2024/015 – Printing services for edutainment learning materials to ensure the quality provision of the 'Decisions for a Healthy Lifestyle' course, including the 'Guideline for Teachers' 'Decisions for a Healthy Lifestyle' course and Guideline for peer educators.** Proposals that do not contain the correct email subject line may be overlooked by the procurement officer and therefore not considered.
- The total email size may not exceed **20 MB (including email body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.
- Any quotation submitted will be regarded as an offer by the bidder and does not constitute or imply acceptance of the quotation by UNFPA. UNFPA is under no obligation to award a contract to any bidder as a result of this RFQ.

VI. Overview of the Evaluation Process

Quotations will be evaluated based on compliance with the technical specifications and the total cost of the goods (as per price quote).

The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated for technical compliance prior to the comparison of price quotes.

VII. Award

In case of a satisfactory result from the evaluation process, UNFPA shall award a Purchase Order to the lowest priced bidder whose bid has been determined to be substantially compliant with the bidding documents.

VIII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of the Contract to increase or decrease, by up to 20%, the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

IX. Payment Terms

UNFPA payment terms are net 30 days upon receipt of shipping documents, invoices and other documentation required by the contract.

X. Fraud and Corruption

UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's Policy regarding fraud and corruption is available here: [Fraud Policy](#). Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as

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well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.

A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at [UNFPA Investigation Hotline](#).

XI. Zero Tolerance

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: [Zero Tolerance Policy](#).

XII. RFQ Protest

Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit Dr. Karina A. Nersesyan, UNFPA Representative at nersesyan@unfpa.org. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief of the supply Chain Management Unit at procurement@unfpa.org.

XIII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).

Thank you, and we look forward to receiving your quotation.


NAME, FUNCTIONAL TITLE:

Ms. Karina A. Nersesyan, Ph.D,
UNFPA Representative for Republic of Moldova,

DocuSigned by:
Karina Nersesyan
Signature: _____
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27-Jun-2024
Date: _____

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PRICE QUOTATION FORM

Name of Bidder:	
Date of the quotation:	Click here to enter a date.
Request for quotation N°:	UNFPA/MDA/RFQ/2024/015
Currency of quotation:	MDL
Validity of quotation: <i>(The quotation shall be valid for a period of at least 30 Days after the submission deadline.)</i>	

- Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

Price Quotation Form					
Item	Product Name & Description	UOM	Unit Price	Number of Units	Total (MDL)
1.1	Printing the Romanian version of the guideline for teachers "Decisions for a Healthy Lifestyle" course	Unit		120	
1.2	Printing the Russian version of the guideline for teachers "Decisions for a Healthy Lifestyle" course	Unit		50	
1.3	Printing the Romanian version of the Guideline Peer-to-Peer education	Unit		80	
1.4	Printing the Russian version of the Guideline Peer-to-Peer education	Unit		50	
2.1	Printing Board game "Without Taboo" in Romanian	Unit		100	
2.2	Printing Board game "Without Taboo" in Russian	Unit		50	

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3.1	Magnetic puzzles change in puberty Girls and Boys. Printing in Romanian	Unit		80 (G)+80 (B)	
3.2	Magnetic puzzles change in puberty Girls and Boys. Printing in Russian	Unit		20 (G)+20(B)	
3.3	Cardboard boxes printing	Unit		100 (HIV) 100 (contraception)	
3.4	Cardboards printing	Unit		100 sets	
3.5	EDUBOX - design and manufacture.	Unit		100	
GRAND TOTAL					

Vendor's Comments:

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/MDA/RFQ/2024/015 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

	Click here to enter a date.
Name and title	Date and place




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DECLARATION FORM

The undersigned, being a duly authorized representative of the Company represents and declares that:

1.	The Company and its Management ² have not been found guilty pursuant to a final judgement or a final administrative decision of any of the following:	YES	NO
	a. Fraud;	<input type="checkbox"/>	<input type="checkbox"/>
	b. Corruption;	<input type="checkbox"/>	<input type="checkbox"/>
	c. conduct related to a criminal organization;	<input type="checkbox"/>	<input type="checkbox"/>
	d. money laundering or terrorist financing;	<input type="checkbox"/>	<input type="checkbox"/>
	e. terrorist offences or offences linked to terrorist activities;	<input type="checkbox"/>	<input type="checkbox"/>
	f. sexual exploitation and abuse;	<input type="checkbox"/>	<input type="checkbox"/>
	g. child labour, forced labour, human trafficking; or	<input type="checkbox"/>	<input type="checkbox"/>
	h. irregularity (non-compliance with any legal or regulatory requirement applicable to the Organization or its Management).	<input type="checkbox"/>	<input type="checkbox"/>
2.	The Company and its Management have not been found guilty pursuant to a final judgment or a final administrative decision of grave professional misconduct.	<input type="checkbox"/>	<input type="checkbox"/>

² "Management" means any person having powers of representation, decision-making or control over the Organization. This may include, for example, executive management and all other persons holding downstream managerial authority, anyone on the board of directors, and controlling shareholders.

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3.	The Company and its Management are not: bankrupt, subject to insolvency or winding-up procedures, subject to the administration of assets by a liquidator or a court, in an arrangement with creditors, subject to a legal suspension of business activities, or in any analogous situation arising from a similar procedure provided for under applicable national law.	<input type="checkbox"/>	<input type="checkbox"/>
4.	The Company and its Management have not been the subject of a final judgment or a final administrative decision finding them in breach of their obligations relating to the payment of taxes or social security contributions.	<input type="checkbox"/>	<input type="checkbox"/>
5.	The Company and its Management have not been the subject of a final judgment or a final administrative decision which found they created an entity in a different jurisdiction with the intent to circumvent fiscal, social or any other legal obligations in the jurisdiction of its registered office, central administration, or principal place of business (<i>creating a shell company</i>).	<input type="checkbox"/>	<input type="checkbox"/>
6.	The Company and its Management have not been the subject of a final judgment or a final administrative decision which found the Company was created with the intent referred to in point (5) (<i>being a shell company</i>).	<input type="checkbox"/>	<input type="checkbox"/>

The UNFPA reserves the right to disqualify the Company, suspend or terminate any contract or other arrangement between the UNFPA and the Company, with immediate effect and without liability, in the event of any misrepresentation made by the Company in this Declaration.

It is the responsibility of the Company to immediately inform the UNFPA of any changes in the situations declared above.

This Declaration is in addition to, and does not replace or cancel, or operate as a waiver of, any terms of contractual arrangements between the UNFPA and the Company.

Signature:

Date:

Name and Title:



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E-mail: moldova.office@unfpa.org


Website: <http://moldova.unfpa.org>

Name of the Company:

UNGM N°:

Postal Address:

Email:

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**ANNEX I:
General Conditions of Contracts:
De Minimis Contracts**

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: [English](#), [Spanish](#) and [French](#)