



United Nations Population Fund
Address: 131, 31 August 1989 Street
Chisinau, Republic of Moldova
Tel: (+373) 22 214002

Date: 29 May 2023

Request for Quotation No. UNFPA/MD/RFQ/019/2023

Dear Sir/Madam,

UNFPA hereby solicits on behalf of UNICEF and UNHCR your Quotation for the supply of the following services: **Gender-Based Violence (GBV) Safety Audit** as detailed in Annex 1 to this RFQ.

Purpose/ description of the proposed procurement:

UNFPA, UNICEF and UNHCR in coordination with the GBV Sub-Working Group, will replicate the GBV Safety Audit exercise conducted in Moldova in September 2022. This year the mapping will expand to include the host community members. The GBV Safety Audit will identify the nuances of GBV risks for refugees as well as host communities including but not limited to risks related to the activation of the Temporary Protection decision, various community participation activities, and to receive protection and GBV information and to seek support. The exercise will encompass groups that are disproportionately affected by displacement, including the Roma community, adolescent girls, persons with disability and persons with diverse Sexual Orientations, Gender Identities, Gender Expression, and Sex Characteristics (SOGIESC).

The GBV Safety Audit will engage government entities, local organizations as well as representatives from different sectors in the exercise aiming at mainstreaming GBV risk reduction and response across sectors. The expertise and contextual knowledge of the GBV Sub-Working Group, and in particular of women-led organizations, is pivotal for the contextualization of the safety audit. Data will be analyzed to present concrete recommendations on GBV risk mitigation relevant to all key stakeholders in the response.

Objectives:

In line with an age, gender, and diversity approach, collect information that will allow the assessment of risks related to GBV, including online, affecting refugees and host communities in Moldova.

Different locations of Moldova will be included in the GBV Safety Audit to allow for area-based and contextualized recommendations and GBV risk reduction guidance for each sector.

The quotation shall be valid at least for 2 months after the closing date.

If you are interested in submitting a quotation for these items, kindly fill in the attached Quotation Form along with supporting documents and send by email to the address indicated below:

Email: tender.mda@unfpa.org

Please submit your quotation in MDL (local suppliers) and in USD (international supplier) currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on [UN Operational Exchange Rate \(https://treasury.un.org/operationalrates/OperationalRates.php\)](https://treasury.un.org/operationalrates/OperationalRates.php) prevailing at the time of competition deadline.



Your Quotation should be comprised of:

Technical proposal detailing the understanding of the assignment, methodology of undertaking the tasks described in the TOR, the updated work plan as well as relevant knowledge and technical expertise of the consultant/consultants undertaking the assignment; And a sample of previously conducted similar studies.

Financial quote (Quotation Form) indicating all-inclusive costs for undertaking the tasks described in ToR with Detailed budget breakdown.

In your offer, please include Proof of:

- **A duly registered research company with valid licenses.**
- **A minimum of three years of established experience in the field of research and studies.**
- **Strong background and experience in Gender and Gender-Based Violence related research**
- **Experience working with UN or other international organizations is beneficial.**
- **Capability to deploy strong analytical aptitude, communication, and presentation expertise.**
- **Ability to deploy good communication expertise in English language(s)**

Your earliest response to this query would be highly appreciated, but not later than **05 June 2023, 16:30 (GMT +3, Moldova Local Time)**.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Qualification Criteria:

- Full acceptance of the PO/Contract General Terms and Conditions
- A minimum of three years of established experience in the field of research and studies.
- Strong background and experience in Gender and Gender-Based Violence related research
- Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;

Evaluation method:

- Lowest priced offer that is substantially responsive to the requirements of the RFQ

Best regards,

Prepared by:

Tarcenco Iurie/ Procurement Analyst

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Approved by:

Nigina Abaszade

Resident Representative

UNFPA Moldova

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Annex: 1

Gender-Based Violence (GBV) Safety Audit Terms of Reference (ToR) UNFPA, UNHCR and UNICEF Moldova, May 2023

A. Background

Since February 2022, over 814,000 refugees from Ukraine have crossed into the Republic of Moldova, 63% of whom are women and 73.5% are children. While the majority of refugees entering Moldova decide to travel to other destinations through the border with Romania approximately 100,905 remained in Moldova, mainly residing in private accommodations of the host community, with around 10% residing in Refugee Accommodation Centres (RAC)¹. The significantly gendered displacement dynamics, coupled with underlying as well as conflict-related safety concerns for women and girls, have exacerbated the risks of different forms of GBV. Risks of sexual violence, intimate partner violence, sexual harassment, and trafficking, including sexual exploitation, have been identified. In particular, GBV risks have been identified in specific settings such as RACs, transit locations, during transportation, and private hosting locations. GBV Risks are present in the country of origin, during displacement, and in the country of asylum.

It is paramount that all humanitarian sectors work together, with the technical leadership of the GBV Sub-Working Group (SWG), to seek ways of integrating GBV risk mitigation and response standards into their programs. GBV Safety Audits take a multi-sector approach to assess GBV risks as well as to identify actions to reduce and mitigate risks and improve the response to survivors of GBV². The GBV Safety Audit provides support to identify those needs in order to obtain greater insights and understand the safety and security risks that groups disproportionately affected by displacement face without seeking evidence or proof of the occurrence of GBV incidents as it is acknowledged that no incident data to assume GBV is happening in a humanitarian context³.

UNFPA, UNICEF and UNHCR in coordination with the GBV Sub-Working Group, will replicate the GBV Safety Audit exercise conducted in Moldova in September 2022. This year the mapping will expand to include the host community members. The GBV Safety Audit will identify the nuances of GBV risks for refugees as well as host communities including but not limited to risks related to the activation of the Temporary Protection decision, various community participation activities, and to receive protection and GBV information and to seek support. The exercise will encompass groups that are disproportionately affected by displacement, including the Roma community, adolescent girls, persons with disability and

¹ <https://data.unhcr.org/en/country/MDA>

² Inter-Agency Standing Committee's (IASC) GBV Guidelines (2015)

https://gbvguidelines.org/wp/wpcontent/uploads/2015/09/2015-IASC-Gender-based-Violence-Guidelines_lo-res.pdf

³ GBV guidelines highlight that "waiting for or seeking population-based data on the true magnitude of GBV should not be a priority in an emergency due to safety and ethical challenges in collecting such data. With this in mind, all humanitarian personnel ought to assume GBV is occurring and threatening affected populations; treat it as a serious and life-threatening problem; and take actions based on sector recommendations in these Guidelines, regardless of the presence or absence of concrete 'evidence'." IASC Guidelines for Integrating GBV Interventions in Humanitarian Action (2015), p.2.

https://gbvguidelines.org/wp/wp-content/uploads/2015/09/2015-IASC-Gender-based-ViolenceGuidelines_lo-res.pdf



persons with diverse Sexual Orientations, Gender Identities, Gender Expression, and Sex Characteristics (SOGIESC).

The GBV Safety Audit will engage government entities, local organizations as well as representatives from different sectors in the exercise aiming at mainstreaming GBV risk reduction and response across sectors. The expertise and contextual knowledge of the GBV Sub-Working Group, and in particular of women-led organizations, is pivotal for the contextualization of the safety audit. Data will be analyzed to present concrete recommendations on GBV risk mitigation relevant to all key stakeholders in the response.

B. Objectives:

In line with an age, gender, and diversity approach, collect information that will allow the assessment of risks related to GBV, including online, affecting refugees and host communities in Moldova.

Different locations of Moldova will be included in the GBV Safety Audit to allow for area-based and contextualized recommendations and GBV risk reduction guidance for each sector.

C. Methodology and Tools:

Data collection: The Safety Audit promotes a participatory approach, using a set of tools to facilitate the collection of both qualitative and quantitative data to inform risk mitigation measures. The Safety Audit in Moldova will use the adapted, contextualized, and translated versions of the global UNHCR Safety Audit toolkit applied in the 2022 GBV Safety Audit exercise, including the following tools:

- **Safety Walk:** Two members of the safety audit team, one woman community focal point, and one key service provider representative conduct an observational walk in a specific area to identify the factors that could make people, in particular, those disproportionately affected by displacement, feel safe/unsafe. The safety audit team will identify GBV risk factors while observing the space, the structures, the provision of services, the information available as well as other elements which can contribute to the safety or unsafety of groups. The team can also take photos of the area to reinforce findings.

- **Focus Group Discussion (FGD) Tool:** Focus group discussions are structured conversations with a group of eight to ten refugees representing a specific group, which should encompass age, gender, and diversity. The FGD tool provides guidance on conducting and facilitating the discussions and the list of questions, including targeted questions for key groups such as adolescent girls. Each FGD should last no more than one hour and a half. Transport costs, breaks between sessions, water, and refreshments should be provided to participants. This should include refugee individuals that may need specific support to ensure their full inclusion such as persons with disabilities. Participants will be grouped by the same gender. In line with the WHO Guidelines⁴, individual GBV disclosures or information on specific GBV incidents should not be sought during the Safety Audits.

- **Key Informant Interviews (KII):** KIIs are conducted with persons with a key role in GBV risk reduction and response for refugees. Key informants may include GBV service providers, managers of Refugee Accommodation Centres, managers of community centers, community volunteers, security and police forces, organizations representing specific groups, etc. The

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questions are both quantitative and qualitative and seek to discuss risk and response needs. Data related to specific incidents should never be requested.

The selection of participants for the Safety Audit exercise will be done only with their informed consent and with the support of existing service providers and partners. All information shared and collected should be handled in confidentiality and safely, and informed consent should be obtained from all of the participants before starting the discussions/interviews. For the discussions with adolescents, informed consent should also be sought both from the parents/caregivers in advance as well as from the adolescents themselves.

D. Data Entry:

The information collected during the exercise through the Safety Audit tools format should be immediately entered by the note taker into a Kobo/online data collection tool. Data should be provided for analysis in English. The data will be tagged by the data entry team according to a pre-established and pre-agreed thematic analysis matrix which uses specific themes and perceptions to organize the raw data for analysis.

E. Data Analysis:

Secondary data analysis should be considered and outlined by the Research company, including the 2022 GBV Safety Audi and existing gender-sensitive assessments, GBV and child protection research and assessments in Moldova, protection data, and assessments from other humanitarian sectors. This will allow the exercise to compare risks and changes in dynamics around GBV and displacement.

Data from the exercise and the secondary data analysis will be validated with the GBV Sub-Working Group.

F. Safety Audit Data Collection Plan

The Research company’s team will be responsible for identifying and arranging the participants, date, time, and location of each data collection activity, logistics and will lead the data collection and note-taking⁵.

#	Activity	Location	To provide support
1	Safety walk	Train Station - Chisinau	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
2	Safety walk	North Bus Station - Chisinau	UNFPA, UNHCR, UNICEF

⁵ To accommodate the changing situation of the refugees, the proposed numbers and locations of the FGDs, KII, and safety walks are tentative and will be subject to review

			together with service providers/representatives of local community leaders
3	Safety walk	BCP - Tudora	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
4	Safety walk	BCP - Otaci	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
5	Safety walk	BCP - Palanca	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
6	Safety walk	Community Service Center - Balti	UNFPA, UNHCR, UNICEF) together with service providers/representatives of local community leaders
7	Safety walk	Community Service - Chisinau Cahul	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
8	Safety walk	RAC -Dumbrava Alba - Balti	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
9	Safety walk	RAC - Calarasi	UNFPA, UNHCR, UNICEF together with service providers/representatives of local community leaders
10	Safety walk	RAC - Transnistria Dnestrovsk	UNICEF partner with support from service providers and UNFPA and UNHCR

11	FGD - Refugee Adolescent girls	RAC - Calarasi	UNFPA, UNHCR, UNICEF
12	FGD - Refugee Adolescent Boys	RAC Dumbrava Alba- Balti	UNFPA, UNHCR, UNICEF
13	FGD - Refugee women	RAC Dumbrava Alba- Balti	UNFPA, UNHCR, UNICEF
14	FGD - Refugee women	RAC Calarasi	UNFPA, UNHCR, UNICEF
15	FGD - Refugee Women	RAC - Donduseni	UNFPA, UNHCR, UNICEF
16	FGD - Refugee Men	RAC - Congaz	UNFPA, UNHCR, UNICEF
17	FGD - Refugee Roma women	RAC -Costesti	UNFPA, UNHCR, UNICEF
18	FGD - Refugee Women with Disability	RAC- Grebilisnet	UNFPA, UNHCR, UNICEF
19	FGD -Refugee Women	RAC - Transnistria Dnestrovsk	UNICEF partner with support from service providers and UNFPA and UNHCR
20	FGD - Refugee women	Refugees in Host Community - Balti	UNFPA, UNHCR, UNICEF
21	FGD - Refugee Adolescent girls	Refugees in Host Community -, Stefan Voda district	UNFPA, UNHCR, UNICEF
22	FGD - Refugee Men	Refugees in Host Community - Ungheni	UNFPA, UNHCR, UNICEF
23	FGD - Refugee Adolescent Boys	Refugees in Host Community - Stefan Voda district	UNFPA, UNHCR, UNICEF
25	FGD - Refugee Women with Disability	Refugees in Host Community - Chisinau	UNFPA, UNHCR, UNICEF
26	FGD - Refugee Roma women	Refugees in Host Community - Ocnita/Otaci	UNFPA, UNHCR, UNICEF
27	FGD - Refugee Women	Refugees in Host Community - Tiraspol, Transnistria	UNICEF partner with support from service providers and UNFPA and UNHCR

28	FGD - Women	Moldovan - Women Clubs in villages (established within EVA Project), Cahul	UNFPA, UNHCR, UNICEF
29	FGD - Adolescent Boys	Moldovan - Independent Living Houses (2 houses), Chisinau	UNFPA, UNHCR, UNICEF
30	FGD - Men	Moldovan - Comrat	UNFPA, UNHCR, UNICEF
31	FGD -Adolescent Girls	Moldovan - Otaci	UNFPA, UNHCR, UNICEF
32	FGD - Roma women	Moldovan - Soroca	UNFPA, UNHCR, UNICEF
33	FGD - LGBTQ+	Moldovan - Chisinau	UNFPA, UNHCR, UNICEF
34	FGD - PWDs	Moldovan - Causeni	UNFPA, UNHCR, UNICEF
35	FGD - Women	Moldovan - Resonance, Tiraspol, Transnistria	UNICEF partner with support from service providers and UNFPA and UNHCR
36	FGD Sex workers	Moldovan - Balti	UNFPA, UNHCR, UNICEF
37	KII - LGBTQ+ NGO	Chisinau - Genderdoc-M	UNFPA, UNHCR, UNICEF
38	KII - Social worker/NGO	Balti	UNFPA, UNHCR, UNICEF
39	KII - RAC Manager	Comrat	UNFPA, UNHCR, UNICEF
40	KII - Border Police	Palanca BCP	UNFPA, UNHCR, UNICEF
41	KII - Legal Support	Chisinau - LCA	UNFPA, UNHCR, UNICEF
42	KII - Transportation	Palanca BCP - ACTED	UNFPA, UNHCR, UNICEF
43	KII - Women's NGO/operating in rural areas	Cahul - Cucorenii Impreuna NGO	UNFPA, UNHCR, UNICEF
43	KII - Hotlines	Chisinau - La Strada	UNFPA, UNHCR, UNICEF
45	KII - NGO	Chisinau - Moldova for Peace	UNFPA, UNHCR, UNICEF
46	KII - Health staff/operating in rural areas	Chisinau - Youth Clinics	UNFPA, UNHCR, UNICEF

47	KII - Roma NGO	Otaci - Bahtaro Ker - Central National al Romilor	UNFPA, UNHCR, UNICEF
48	KII - Roma TF	Chisinau	UNFPA, UNHCR, UNICEF
499	KII - PWDs NGO	Chisinau - Alliance of Organizations for Persons with Disabilities (AoPD)	UNFPA, UNHCR, UNICEF
50	KII - Youth Organization covering CP	Ungheni - Junior Chamber International (JCI) Ungheni JCI	UNFPA, UNHCR, UNICEF
51	KII - Refugee led Organization	Chisinau - National Congress of Ukrainians in Moldova	UNFPA, UNHCR, UNICEF
52	KII - NGO working with sex workers	Balti - UNION	UNFPA, UNHCR, UNICEF
53	KII - NGO working with sex workers	Transnistria - Rîbnița	UNFPA, UNHCR, UNICEF
54	KII - NGO working on GBV/Child Protection	Transnistria, Tiraspol - Rezonance NGO	UNFPA, UNHCR, UNICEF

G. Safety Audit Coordination and Roles

The GBV Safety Audit will be coordinated through the GBV SWG, co-led by UNHCR and UNFPA, under the Protection WG in collaboration with other sectors including but not limited to Roma Task Force, Child Protection Working Group and the PSEA network. Close coordination with the Disability and Age Task Force and local organizations working with persons with disabilities is a key component of the exercise. Coordination will also be ensured with the Ministry of Labour and Social Protection’s Department for Gender Equality as well as local women’s and child protection organizations as the key GBV service providers in Moldova. Community-based organizations, volunteers, and other civil society organizations, especially those led by/engaging refugees in their activities, will also be engaged.

The Safety Audit findings and recommendations should be used to broadly inform GBV mainstreaming across different sectors' work plans, strategies, and the Refugee Response Plan. As such, a workshop will be organized with all sectors to present the safety audit results and integrate GBV risk mitigation recommendations into their work plans. The workshop will equally provide an opportunity to build the GBV mainstreaming capacity of the different sectors and will be based on the Guidelines for Integrating GBV Interventions in Humanitarian Action⁶.

⁶ <https://gbvguidelines.org/en/>



Members of the GBV Sub-Working Group, as the main GBV responders on the ground, will be invited to identify and engage participants and provide technical inputs to the analysis of data and drafting of recommendations.

A Research company will be engaged to lead the data collection and analysis process, including:

- Develop online data collection tools.
- Organize the logistics for data collection, such as engaging participants of KII, engaging and coordinating with local stakeholders for space, identifying participants for FGD, and organizing with the stakeholders the site visits for the safety walks, including times and participants.
- Ensure materials are purchased and available for data collection, including printing, stationery, snacks and refreshments, water, transportation for participants, and other identified needs.
- Facilitate all data collection including note-taking, ensuring that translation is available as required.
- Update the work plan for data collection and analysis, in coordination with UNHCR and UNFPA, ensuring deadlines are met.
- Perform data entry and present data for analysis, ensuring translation of data for analysis as required.
- Provide UNHCR, UNICEF, and UNFPA with a finalized data analysis report.
- Provide a review of the GBV Safety Audit report and support the formatting of the final report for presentation, including translation and formatting in English, Romanian, Ukrainian and Russian versions, as well as a two-page report with main findings and recommendations in each language.
- Participate in the results-sharing workshop with government, NGOs, and UN agencies and support facilitating the workshop with UNHCR, UNICEF, and UNFPA, and gathering questions or inputs on methodology and findings.

UNHCR and UNFPA, as co-leads of the GBV Sub-Working Group, as well as UNICEF, will provide technical guidance throughout the implementation of the Safety Audit, including

- Develop the work plan for the implementation of the Safety Audit in coordination with the GBV Sub-Working Group and the hired company.
- Provide adapted Safety Audit tools to the research company to test and translate.
- Conduct a GBV Safety Audit training for all facilitators engaging in the exercise, providing orientation on safe disclosure and referral, ensuring that all participants access comprehensive GBV referral pathways for each location.
- Review the data analysis once the data is finalized and clear the final version of the analysis report.
- Draft the Safety Audit report and coordinate its review by the GBV Sub-Working Group, focal points from other sectors, service providers, and regional technical support teams by establishing a technical review team at the offset of the process to ensure the timely presentation of results.
- Organize a validation workshop with the GBV Sub-Working Group, Disability, and Age Task Force, key stakeholders, including women-led organizations and government, and sectors' focal points.
- Organize a launching event for the report involving the GBV Sub-Working Group, the Child Protection Sub-Working Group, the Protection Working Group, the Gender Equality Unit of the Ministry of Labour and Social Protection, local refugee coordination forums, and other humanitarian and

development actors in Moldova. Present the report online in regional/global level meetings/events in coordination with UNFPA, UNICEF and UNHCR regional teams.

- Integrate findings and recommendations into the GBV Sub-Working Group 2023 and 2024 work plans and follow up with technical support, coordination, and advocacy as required.

H. Safety Audit Work Plan

Below is a work plan for the Safety Audit process which includes steps from the adaptation of the tools, the training of the Safety Audit team, identifying participants, collecting data/conducting the safety audit, data analysis, reporting, and presenting results.

#	Timeframe	Activity	Location	Focal Point	Participants
1	22.05.23 - 26.05.23	Kickoff meeting on ToR implementation UNHCR/UNFPA/UNICEF	Chisinau	UNFPA/UNICEF/ UNHCR	GBV Sub-Working Group, Research company
2	29.5.203 - 31.05.2023	adapt and review tools UNHCR/UNFPA/UNICEF Research company GBV SWG, InterSector WG Plan data collection activities	Chisinau	UNFPA/UNICEF/ UNHCR Research company	GBV Sub-Working Group, and relevant sectors including the Accommodation and Transportation Working Group
3	02.06.23	GBV Safety Audit training	Chisinau	UNFPA/UNICEF/ UNHCR Research company	Research company and safety audit team
4	05.06.2023 - 23.06.2023	Data collection	Field sites	Research company	Safety Audit participants
5	26.06.2023 - 07.07.2023	Data analysis	Chisinau	UNFPA/UNICEF/ UNHCR	Safety Audit team and

				Research company	Research company
6	08.07.23– 14.07.23	Report drafting	Chisinau	UNFPA/UNICEF/ UNHCR	UNHCR/UNFPA
7	17.07.23 – 21.07.23	Report review	Chisinau	UNFPA/UNICEF/ UNHCR	Safety Audit team UNHCR/UNFPA/UNICEF Regional experts
8	24 – 26.07.23	Formatting and translation	Chisinau	Research company	Translators
9	05.08.23	Validation workshop	Chisinau	UNFPA/UNICEF/ UNHCR	Government, UN agencies, NGOs, donors, GBV SWG, ISCG Research company
10	1st week of September	Workshop 1 to present the final findings of the safety audit and conduct a session on mainstreaming GBV risk mitigation into humanitarian action	Chisinau	UNFPA/UNICEF/ UNHCR	Government, UN agencies, NGOs, donors, GBV SWG, ISCG Research company

I. Training, GBV safe disclosure and referral and PSEA

The Safety Audit team from the research company will be trained on survivor-centered approach and GBV Guiding Principles participatory approaches, Child Protection principles, ethical considerations for GBV and child protection data collection, how to use the Safety Audit tools (with practical sessions including on Temporary Protection), the purpose and intended outcomes of the Safety Audit, how to handle disclosure and referrals as part of the exercise, and Prevention of Sexual Exploitation and Abuse, including mandatory reporting mechanisms and will sign a Code of Conduct clearly stating zero-tolerance for SEA

before taking part in the exercise. A majority-woman data-gathering team will be ensured to facilitate the participation of women and girls. It is preferred that the data collection team speaks the language of the participants. If translators are required, they should also participate in all training sessions. To ensure no harm is caused, the Safety Audit will only be conducted where GBV and child protection services are available and referral pathways are in place through the GBV Sub-Working Group. The Safety Audit is not intended for collecting information on personal incidents of GBV, and/or other types of violence. However, facilitators will be trained and provided in advance with a GBV IASC Pocket Guide⁷ and localized GBV referral pathways to respond in case an incident or other protection issues are disclosed to them.

J. Reporting and Recommendations Sharing

The results of the GBV Safety Audit in Moldova will be presented in an agreed reporting template including main findings with trend per location/age/gender/theme, methodology, and concrete GBV risk reduction and response recommendations per sector/type of actor. The report will be shared with the GBV SWG, PWG, Regional GBV SWG, and Inter-Sector Working Group meetings as well as the Ministry of Labour and Social Protection (MoLSP) and through other external channels as relevant. The following events will be organized to share the report:

1. Safety Audit workshop in Chisinau with the relevant government counterpart, GBV SWG members, and sector focal points to discuss the findings and recommendations from the Safety Audit.
2. Online presentation of results and recommendations for all stakeholders and sectors in Moldova.
3. Online presentation of results and recommendations for key stakeholders at the national and regional levels.
4. The results and recommendations, as well as any commitments/actions taken by the different sectors will be presented back to the communities which participated through the local coordination forums meetings. This is to ensure ongoing community participation and feedback in the decisions that impact safety and GBV risk reduction in the response.

K. Deliverables:

1. Detailed methodology and updated work plan for data collection in coordination with UNFPA, UNICEF and UNHCR.
2. Final online data collection tool and transcripts of the activities in English.
3. Translation of the updated safety audit tools in Romanian and Russian.
4. Validation workshop report
5. Final GBV Safety Audit Report in English, Romanian and Russian.

L. Minimum Qualifications:

1. A duly registered research company with valid licenses.

⁷ Inter Agency Standing Committee 2015, 'How to support survivors of gender-based violence when a GBV actor is not available in your area' <https://gbvguidelines.org/en/pocketguide>



2. A minimum of three years of established experience in the field of research and studies.
3. Strong background and experience in Gender and Gender-Based Violence related research
4. Experience working with UN or other international organizations is beneficial.
5. Capability to deploy strong analytical aptitude, communication, and presentation expertise.
6. Ability to deploy good communication expertise in English language(s)



Quotation Form

Name of Bidder: _____
Date of Bid: _____
Request for Quotation No: _____
Currency of Bid price: _____
Delivery time (from receipt of order till dispatch): _____
Expiration of Validity of Quotation *(The quotation shall be valid for a period of at least 90 days after the Closing date.)*

Price Schedule:

Deliverables:	Price (Insert Currency)
Detailed methodology and updated work plan for data collection in coordination with UNFPA, UNICEF and UNHCR.	
Final online data collection tool and transcripts of the activities in English	
Translation of the updated safety audit tools in Romanian and Russian	
Validation workshop report	
Final GBV Safety Audit Report in English, Romanian and Russian	

In your offer, please include:

1. Company registration documents
2. Client list
3. Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;

<i>Vendor's Comments:</i>

I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract>) and we will abide by this quotation until it expires.

Name and title

Date and Place