**PRICE QUOTATION FORM**

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| **Name of Bidder:** |  |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | **UNFPA/MDA/RFQ/2022/012** |
| **Currency of quotation :** | USD |
| **Delivery charges based on the following 2010 Incoterm:** | Choose an item. |
| **Validity of quotation:**  *(The quotation must be valid for a period of at least 3 months after the submission deadline* | |

* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

***Note: You may add as many lines as required.***

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| **Item** | **Description** | **Unit of measure (ex. day, hour, person etc.)** | **Quantity** | **Unit rate, USD** | **Sub-total, USD** |
| **Deliverable 1: Organization of a press conference in the World Population Day context** | | | | | |
| 1.1 | Organization of a press conference on July 11 in the World Population Day context - approximately 1-hour duration, NBS conference room; |  |  |  |  |
| 1.2 | Ensure logistics for the offline event: audiovisual services (PA system with wireless microphones), printed name tags for the speakers, jars of water and cups for each table; |  |  |  |  |
| 1.3 | Audio equipment for simultaneous translation ensure translations as well as on LIVE translation on social media channels etc.; |  |  |  |  |
| 1.4 | 1 stationary microphone per 2 attendees for total 50 expected participants; |  |  |  |  |
| 1.5 | 50 headphones; |  |  |  |  |
| 1.6 | One boot for 2 translators; |  |  |  |  |
| 1.7 | 3 mobile microphones; |  |  |  |  |
| 1.8 | Ensure all logistical arrangements and visual elements for LIVE broadcasting of the event on social media channels, including on Privesc.EU, including frame (in ZOOM style/format), background, nametags, live broadcasting, ensure Ro-En-Ro translations as well as on LIVE translation on social media channels etc.; |  |  |  |  |
| 1.9 | Interpretation: Simultaneous interpretation from Romanian and Russian into English and vice-versa, rental of the equipment if necessary; |  |  |  |  |
| 1.10 | Media report for the event developed; |  |  |  |  |
| 1.11 | Catering for offline events: 1 coffee break per event that will include a buffet with snack choices, including a vegetarian option, tea, coffee, soft drinks and water for up to 50people. |  |  |  |  |
| ***Total Deliverable 1*** | | | | |  |
| **Deliverable 2: Organization of two online events as a follow up of the press conference** | | | | | |
| 2.1 | Ensure all logistical arrangements and visual elements for the online format events (approximately 2-hour duration), including ZOOM link, ZOOM frame, ZOOM background, nametags, live broadcasting, moderator - representative of the National Bureau of Statistics, |  |  |  |  |
| 2.2 | Provide secured Zoom link for the meeting; |  |  |  |  |
| 2.3 | Ensure translation of the event - Romanian-English-Russian and vice versa; |  |  |  |  |
| 2.4 | Facilitate transmission and broadcasting of the videos during the event; |  |  |  |  |
| ***Total Deliverable 2*** | | | | |  |
| **Deliverable 3: Development of visibility materials** | | | | | |
| 3.1 | Bambus pens with metallic element  Quantity: 100 |  |  |  |  |
| 3.2 | Folder A4 format with pocket in front  Imprint area: logos of the project  Quantity: 100 |  |  |  |  |
| 3.3 | Bloknotes with spiral, A5 format  Imprint area: logos of the project  Quantity: 100 |  |  |  |  |
| ***Total Deliverable 3*** | | | | |  |
| ***Total Contract Price*** | | | | |  |



I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed **RFQ UNFPA/MDA/RFQ/2022/012** including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

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| --- | --- | --- |
|  | Click here to enter a date. |  |
| Name and title | Date and place | |