**PRICE QUOTATION FORM**

|  |  |
| --- | --- |
| **Name of Bidder:** |  |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | **UNFPA/MDA/RFQ/2022/011** |
| **Currency of quotation :** | USD |
| **Delivery charges based on the following 2010 Incoterm:** | Choose an item. |
| **Validity of quotation:**  *(The quotation must be valid for a period of at least 3 months after the submission deadline* | |

* Quoted rates must be **exclusive of all taxes**, since UNFPA is exempt from taxes.

***Note: You may add as many lines as required.***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | **Description** | **Unit of measure (ex. day, hour, person etc.)** | | **Quantity** | **Unit rate, USD** | | **Sub-total, USD** |
| **Deliverable 1: Organization of the Steering Committee Meeting** | | | | | | | |
| 1.1 | Logistical arrangements for the hybrid format event: Zoom link, co-hosting and solving all technical issues during the event, including video recording services; |  | |  |  | |  |
| 1.2 | Interpretation: simultaneous interpretation services (RO-EN-RO); Translation equipment, including headphones; |  | |  |  | |  |
| 1.3 | Other necessary equipment: two laptops, one video camera to be used for the online broadcasting and ensure the visualization of participants and presentations; |  | |  |  | |  |
| 1.4 | Catering services: 1 coffee break for 20 persons: bottled still/mineral water, buffet with snack choices, tea and coffee. |  | |  |  | |  |
|  | *Other expenses* |  | |  |  | |  |
|  | *Other expenses* |  | |  |  | |  |
| ***Total Deliverable 1*** | | | | | | |  |
| **Deliverable 2: Design and printing of project factsheet** | | | | | | | |
| 2.1 | Design of the project factsheet developed using information provided by the UNFPA |  |  | | |  |  |
| 2.2 | Printing of factsheets |  |  | | |  |  |
|  | *Other expenses* |  |  | | |  |  |
|  | *Other expenses* |  |  | | |  |  |
| ***Total Deliverable 2*** | | | | | | |  |
| **Deliverable 3: Development of social media cards** | | | | | | | |
| 3.1 | Design 5 social media cards in Romanian for Facebook using information provided by the UNFPA |  | |  |  | |  |
|  | *Other expenses* |  | |  |  | |  |
|  | *Other expenses* |  | |  |  | |  |
| ***Total Deliverable 3*** | | | | | | |  |
| **Deliverable 4: Development of visibility materials** | | | | | | | |
| 1.1 | Badges as turquoise ribbon used for raising awareness during cervical cancer prevention campaign; |  | |  |  | |  |
| 1.2 | Tote bags with the printed cervical cancer prevention logo; |  | |  |  | |  |
| 1.3 | T-shirts with the printed cervical cancer prevention logo; |  | |  |  | |  |
| 1.4 | Planners with the printed cervical cancer prevention logo |  | |  |  | |  |
| 1.5 | Pens with the printed cervical cancer prevention logo |  | |  |  | |  |
| 1.6 | Glass bottles with the printed cervical cancer prevention logo |  | |  |  | |  |
| 1.7 | USB3 memory stick with the printed cervical cancer prevention logo |  | |  |  | |  |
| 1.8 | Medical gown with the printed cervical cancer prevention logo |  | |  |  | |  |
| 1.9 | Volumetric symbol |  | |  |  | |  |
|  | *Other expenses* |  | |  |  | |  |
|  | *Other expenses* |  | |  |  | |  |
| ***Total Deliverable 4*** | | | | | | |  |
| ***Total Contract Price*** | | | | | | |  |

*Vendor’s Comments:*

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ UNFPA/MDA/RFQ/2022/011 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

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| --- | --- | --- |
|  | Click here to enter a date. |  |
| Name and title | Date and place | |