



United Nations Population Fund, UNFPA
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 Chisinau, Republic of Moldova,
 MD-2012
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 Website: www.unfpa.org

Date: 01/05/2023


Request for Quotation No. UNFPA/MD/RFQ/13/2023

Dear Sir/Madam,




We hereby solicit your quotation for the supply of the Visibility Items named below and their shipment to warehouse location at **CPT – Soroca, Moldova (Incoterms 2010)** delivery terms:

Spitalul Raional "A. Prisăcari"



Rep Moldova, or. Soroca, str. Kogălniceanu Mihail, nr. 1

#	Description of goods / services: Generic technical specifications for goods / ToR for services	Unit of measure	Quantity
UNFPA Furniture			
1	<p>Bedside Cabinets Movable basic patient bedside cabinet. Mounted on 4 swivel castors, of which two with brake Lower part: storage compartment with one fixed shelf, closed with door Upper part: drawer, lockable with key One side rail handle allows for easy repositioning Both castors with brake are mounted at the push-bar handle side Drawers and cabinet have recessed finger grip-hold, leaving front entirely flat Dimensions: 400*430*h790 mm. Executed from melamine board 18 mm, PVC edge 2 mm. Equipped with a door, a drawer with lock and a shelf inside. Color at the request of the contracting authority.</p> 	Units	24
2	<p>Cabinets for Scales Dimensions: (larger) 680*450*h790 mm. Executed from melamine board 18 mm, PVC edge 2 mm. Equipped with shelves. Mounted on 4 metal legs. Color at the request of the contracting authority.</p>	Units	3



			
3	<p>Wardrobes Wardrobe with two compartments, with two hinged doors and 5 shelves, provided with a compartment for clothes hangers. Width – 800 mm, Depth – 350 mm, Height – 1900 mm. Executed from melamine board 18 mm, PVC edge 2 mm. Mounted on 4 metal legs. Color at the request of the contracting authority.</p> 	Units	8
4	<p>Cabinet with shelves for files Tall wooden cabinets: with two hinged doors in the lower part with 2 shelves inside and 3 open shelves. Width – 800 mm, Depth – 350 mm, Height – 1900 mm. Executed from melamine board 18 mm, PVC edge 2 mm. Mounted on 4 metal legs. Color at the request of the contracting authority.</p> 	Units	5
5	<p>Wardrobes for clothes hangers</p>	Units	12



	<p>Wardrobe with two compartments, with two hinged doors with locks and access keys. With 2 compartments for clothes hangers. Width – 800 mm, Depth – 350 mm, Height – 1900 mm.</p> <p>Executed from melamine board 18 mm, PVC edge 2 mm. Mounted on 4 metal legs. Color at the request of the contracting authority.</p>		
6	<p>Office tables Dimensions: 1300*700*750 mm. Executed from melamine board 18 mm, PVC edge 2 mm, color at the request of the contracting authority. Wooden structure + steel frame/leg, with ABS cable box to pass electronic angles, Include rotated block of 3 drawer .</p> 	Units	4
7	<p>Office armchairs Seat and backrest follow the movements of the user synchronously thus ensuring the correct seated posture. Infinite adjustment of the backrest counter pressure by means of side tension control, for body weight of approximately 125kg. Seat depth adjustment (5.0cm) by means of sliding seat (can be locked in five positions) Seat tilt adjustment (-1 or -4 degrees) Armrests, High backrest, breathable, dampness regulative mesh material made of 100% Polyester, Base type F aluminum die cast 70cm black (RAL 9011) or optionally against surcharge, Type F, polished aluminum die cast 70cm.</p> 	Units	4

The goods are to be delivered maximum in **30 calendar days** upon issuing of PO. The quotation shall be valid at least for 90 days after the RFQ closing date.

Note: The transportation cost should be included in the total price of the quotation.

If you are interested in submitting a quotation for these items, kindly fill in the attached Quotation Form and send by email to the address indicated below:

Email: tender.mda@unfpa.org



Please submit your quotation in MDL or USD currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on [UN Operational Exchange Rate \(https://treasury.un.org/operationalrates/OperationalRates.php\)](https://treasury.un.org/operationalrates/OperationalRates.php) prevailing at the time of competition deadline.

Your earliest response to this query would be highly appreciated, but not later than **04/05/2023, 16:30 (GMT +3, Moldova Local Time)**.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Qualification Criteria:

- Full acceptance of the PO/Contract General Terms and Conditions
- Maximum delivery period not to exceed 30 calendar days upon signature of contract

Evaluation method:

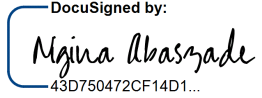
- Lowest priced offer that is substantially responsive to the requirements of the RFQ

Conditions for Release of Payment:

- Passing Inspection
- Written Acceptance of Goods based on full compliance with RFQ requirements

Best regards,

Prepared by: 
Tarcenco Iurie/ Procurement Analyst
Tel. No. +373 79785684
Email: tarcenco@unfpa.org

Approved by: 
Nigina Abaszade
Resident Representative
UNFPA Moldova



Quotation Form

Name of Bidder: _____

Date of Bid: _____

Request for Quotation No: _____

Currency of Bid price: _____

Delivery time (from receipt of order till dispatch): _____

Expiration of Validity of Quotation (The quotation shall be valid for a period of at least 90 days after the Closing date.)

Price Schedule:

Item No.	Quantity	Unit Price (Currency)	Total CPT, Chisinau (Currency)	Delivery schedule
Bedside Cabinets	24			(days)
Cabinets for Scales	3			(days)
Wardrobes	8			(days)
Cabinet with drawers and shelves for files	5			(days)
Wardrobes for clothes hangers	12			(days)
Office tables	4			(days)
Office armchairs	4			(days)

In your offer, please include the following (mandatory documents):

1. Detailed technical description of the offered goods, or product catalogue/leaflet, with detailed technical specifications as detailed in RFQ. Photos of the device product and packaging (preferably in a format where the dimensions and features can be visually verified)
2. Quality standard of the products (Quality Certificates (ISO, EC etc.)):
3. Company registration documents
4. Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;

Vendor's Comments:



I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (<http://www.unfpa.org/resources/unfpa-general-conditions-contract>) and we will abide by this quotation until it expires.

Name and title

Date and Place