
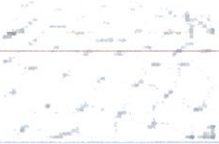







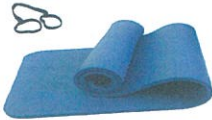

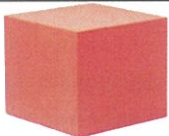

Date: 9 September 2019

REQUEST FOR QUOTATION
RFQ № UNFPA/MDA/RFQ/2019/012 – Outdoor sports equipment and supplies for Youth Centers

UNFPA hereby solicits a quotation for the following items: – Outdoor sports equipment and supplies for the Youth Centers network.

Item No.	Description / technical specifications of goods	Quantity
<p><i>Outdoor sports equipment and supplies will be used by the Youth Centers staff in organizing activities outside the Youth Center office with the aim to promote healthy behaviors and healthy lifestyle habits in order to motivate and support physical activity of youth representatives from Youth Centers network and community.</i></p>		
<p>Specific skills to be developed by young people: Outdoor sports equipment and supplies focused on:</p> <ul style="list-style-type: none"> - attention, speed and reaction time of the young people; - self management, communication and sports abilities; - promotes healthy behaviors and healthy lifestyle habits; - release pressure and stress, regulate emotions, increase physical strength and help individuals to express themselves; - promotes alternative approach for free time spending; - more dynamic, interesting and colorful peer to peer non formal activities. 		
<p>Item 1.</p>	<p>Volleyball</p>  <p>Volleyball Color: Blue and yellow or white and blue; Weight: 300 gr; Material: PU leather; Specification: color pattern is picked up fastest by human eye allowing for better player reaction.</p>	<p>176 (one hundred seventy-six) units</p>
<p>Item 2.</p>	<p>Volleyball Net</p>  <p>Volleyball Net Color: White& Black; Size: Universal Style 9.5x1m; Material: polypropylene fiber; Specifications: It can be used for playing Tennis, Volleyball, Badminton, or Soccer.</p>	<p>90 (ninety) units</p>

Item 3.	Football Ball 	Football Ball Color: White& Black; Size: Universal; Weight: 450g; Material: PU; Feature: High quality soft touch, wear resistance.	176 (one hundred seventy-six) units
Item 4.	Rope 20 m 	Rope 20 m Material: 100% Cotton; Color: Beige; Length: 20 m; Thickness: 98 mm.	176 (one hundred seventy-six) units of 20 m length each
Item 5.	Plastic cone (set of 10pcs x cones) 	Plastic cone (set of 10pcs x cones) Material: Plastic; Color: Orange; Product Size(approx.): 18 X 14 CM; Package Includes: 10pcs x Cones;	440 (four hundred forty) units
Item 6.	Gymnastics Ring 	Gymnastics Ring Material: Plastic; Color: Green & Blue; Type: Portable; Purpose: Fitness, Exercise, Entertainment; Diameter: 70cm.	264 (two hundred and sixty four) units
Item 7.	Plastic Flying Discs Outdoor Play Toy Set (5 different colors) 	Plastic Flying Discs Outdoor Play Toy (frisbee) Material: Plastic; Color: White / Orange / Yellow / Blue / Red; Diameter: 249mm; Weight: 145g; Specifications: Sturdy lightweight plastic construction for outdoor use; Anti-skid surface and dome profile makes it easy to catch and throw.	220 (two hundred and twenty)

Item 8.	Yoga Mat 	Yoga Mat Size:183*61*0.8 cm; Material: Environmental protection, TPE (thermoplastic elastomers); Thickness: 8 mm; Color: Blue.	220 (two hundred and twenty)
Item 9.	Badminton set 	Badminton set Specifications: double racket 2 pieces; Grip Material: PU; Material: Titanium Metal Racket Handle; Thickness: S2(3.25Inch); Size: International Standard; Product color: 3 colors; Included units: 3 balls, 1 bags; Shaft Material: Titanium Metal.	220 (two hundred and twenty) units
Item 10.	Plastic cubes set (basic 6 colors) 	Plastic cubes set (6 basic colors) Size: 10 cm x 10 cm; Material: plastic, non toxic; Specifications: Plastic cube set including six basic colors: red, yellow, blue, orange, green, violet.	220 (two hundred and twenty) units
Item 11.	Bowling set 	Bowling set Color: Colorful; Material: plastic, non toxic; Unit Bowling: 16*6.3cm; Diameter of hitting ball: 8cm; Package Dimensions: 28cm*11cm*16cm; Packing: Polister/Plastic Bag; Specifications of Package Content: 10 x Bowling; 2 x Hitting Ball.	90 (ninety) units

Please take note of the following requirements and conditions pertaining to the provision of the abovementioned items:

Delivery Terms (INCOTERMS 2010)	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP
Delivery place	131, 31 August 1989 Street, MD-2012 Chisinau, Moldova (4 th floor, UNFPA Office)
Customs clearance, if needed, shall be done by:	<input type="checkbox"/> UNFPA <input checked="" type="checkbox"/> Supplier/Offeror <input type="checkbox"/> Freight Forwarder



Latest Expected Delivery Date	30 calendar days from the issuance of the Purchase Order (PO)
Preferred Currency of Quotation ¹	<input checked="" type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> MDL
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
Payment Term	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS <input checked="" type="checkbox"/> 90 DAYS
Partial Quotes	Not Permitted
Type of contract	Purchase Order
All documents shall be in:	English or Romanian
Technical Evaluation Criteria	<ul style="list-style-type: none">• Technical responsiveness/Full compliance to requirements and lowest price;• Full acceptance of PO/ Contract General Terms and Conditions;• Acceptability of the Delivery Terms and Payment Terms.

This Request for Quotation is open to all legally-constituted companies that can provide the requested products and have legal capacity to deliver in the Republic of Moldova, or through an authorized representative.

I. About UNFPA

UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every child birth is safe and every young person's potential is fulfilled.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: [UNFPA about us](#)

II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Name of contact person at UNFPA:	Luminita Arama, Project Assistant, Procurement Focal Point
Tel N°:	+373 69824068
Email address of contact person:	arama@unfpa.org

The **deadline for submission of questions is Wednesday, 18 September 2019, 16:30 (Moldova local time)**. Questions will be answered in writing and shared with all parties as soon as possible after this deadline.

III. Content of quotations

Quotations should be submitted in a single e-mail whenever possible, depending on file size. Quotations must contain:

¹ Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline



- a) Technical proposal, in response to the requirements outlined in the specifications should comply with:
- The bidder shall submit the following documents:
 - i. Copy of Company's Registration Certificate;
 - ii. Company profile (short info up to 2 pages) including experience in similar assignments and list of customers;
 - iii. Detailed technical specifications of offered goods;

b) Price quotation in USD, to be submitted strictly in accordance with Price Quotation Form.

Both parts of the quotation must be signed by the company's relevant authority and submitted in PDF format.

IV. Instructions for submission

Proposals should be prepared based on the guidelines set forth in Section IV above, along with a properly filled out and signed price quotation form, are to be sent by e-mail to the contact person indicated below **no later than: Wednesday, 25 September 2019, 23:59 (Moldova local time)**².

Name of contact person at UNFPA:	Irina Dragutanu, Bid Receiver
Email address of contact person:	tender.mda@unfpa.org

Please note the following guidelines for electronic submissions:

- The following reference must be included in the email subject line: **RFQ N^o UNFPA/MDA/RFQ/2019/012 – Outdoor sports equipment and supplies for Youth Centers**. Proposals that do not contain the correct email subject line may be overlooked by the procurement officer and therefore not considered.
- The total e-mail size may not exceed **20 MB (including e-mail body, encoded attachments and headers)**. Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.

V. Overview of Evaluation Process

Quotations will be evaluated based on the compliance with the technical specifications and the total cost of the goods (price quote).

VI. Award

UNFPA shall award a Purchase Order to the lowest priced bidder whose bid has been determined to be substantially compliant with the bidding documents.

VII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of Contract to increase or decrease by up to 20% the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

VIII. Payment Terms

UNFPA payment terms are net 30 days upon receipt of shipping documents, invoice and other documentation required by the contract.

IX. Fraud and Corruption

² <http://www.timeanddate.com/worldclock/city.html?n=69>



UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's Policy regarding fraud and corruption is available here: [Fraud Policy](#). Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.

A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at [UNFPA Investigation Hotline](#).

X. Zero Tolerance

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: [Zero Tolerance Policy](#).

XI. RFQ Protest

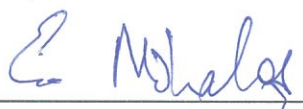
Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit, Ms. Rita Columbia, UNFPA Representative at columbia@unfpa.org Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief, Procurement Services Branch at procurement@unfpa.org.

XII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).

NAME, FUNCTIONAL TITLE:

Eduard Mihalas, UNFPA Officer-in-Charge

Signature: 

DATE: 09/09/2019



PRICE QUOTATION FORM

Name of Bidder:

Date of the quotation:

Request for quotation N°:

Click here to enter a date.

RFQ N° UNFPA/MDA/RFQ/2019/012 – Outdoor sports equipment and supplies for Youth Centers

Currency of quotation:

USD

Validity of quotation:

(The quotation shall be valid for a period of at least 3 months after the submission deadline.)

Price Quotation Form

Item	Product Name & Description	UOM	Unit Price	Number of Units	Total (USD)
1	Volleyball	Each		176	
2	Volleyball Net	Each		90	
3	Football Ball	Each		176	
4	Rope 20 m	Each		176	
5	Plastic cone (set of 10pcs x cones)	Each		440	
6	Gymnastics Ring	Each		264	
7	Plastic Flying Discs Outdoor Play Toy Set	Each		220	
8	Yoga Mat	Each		220	
9	Badminton set	Each		220	
10	Plastic cubes set (4 colors)	Each		220	
11	Bowling set	Each		90	
	Delivery Charges based on the following 2010 Incoterm, to: DAP UNFPA Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau, Moldova	Each		1	
GRAND TOTAL					

Vendor's Comments:

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed RFQ N° UNFPA/MDA/RFQ/2019/012 – Outdoor sports equipment and supplies for Youth Centers including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

Click here to enter a date.

Name and title

Date and place



United Nations Population Fund
Moldova Country Office
131, 31 August 1989 str., Chisinau, MD 2012, Moldova
E-mail: tender.mda@unfpa.org
Website: <http://moldova.unfpa.org>

**ANNEX I:
General Conditions of Contracts:
De Minimis Contracts**

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: [English](#), [Spanish](#) and [French](#).