1. Submit this document in a separate email from the Technical Bid as indicated in Section I: Instructions to Bidders clause 20 Submission, sealing, and marking of Bids and in Annex I Instructions to Bidders.

2. All prices/rates Bid must be **exclusive of VAT** and **of all taxes**, since UNFPA is exempt from taxes.

3. The Price Schedule Form must provide a detailed cost breakdown, as shown below. Provide separate figures for each of the steps in Item 1 below; estimates for out of pocket expenses should be listed separately in Item 2 below.

4. UNFPA anticipates awarding the project on a fixed-price basis. To complete an analysis of the Bid, firms are required to submit itemized pricing that identifies the people who will work on the project (including resumes), their billing rates, and the number of hours proposed for the project. Anticipated travel, lodging, and out-of-pocket expensed should be detailed as well.

Item	Description	Number & Description of Staff by Level	Hourly Rate	Hours to be Committed	Total
Milestone 1: Project Preparation.					
Milestone 1 deliverables:					
· **Deliverable 1.1**: Organization of the Kick-off meeting and presentation of the Project Initiation Document/Project Map, including the Supplier's vision for the project, the implementation					
· **Deliverable 1.2**: The Project Management Plan which includes the Implementation Chart, the Stakeholder Engagement Plan, the Change Management Plan and the Risk Management Plan.					
· **Deliverable 1.3**: IM ADS Product Backlog (only in case of Agile adoption as a project management approach the Contractor must deliver the Product Backlog.)					
· **Deliverable 1.4**: IM ADS project document (overview related to SRS and SDD) based on the business analysis performed.					
1. Professional Fees					
Expert 1 *(please specify)*					$0.00
Expert 2 *(please specify)*					$0.00
Expert 3 *(please specify)*					$0.00
				Total Professional Fees	$0.00
2. Out-of-Pocket expenses					
					$0.00
					$0.00
				Total Out of Pocket Expenses	$0.00
				Total Milestone 1 (Professional Fees + Out of Pocket Expenses)	$0.00
Milestone 2: Design and development of IM ADS.					
Milestone 2 deliverables:					
· **Deliverable 2.1**: IM ADS Iteratively and Incrementally Updated Technical Design (SDD).					
· **Deliverable 2.2**: The technical specifications for the integration of IM ADS with the integrated government services, the State Registers, the information systems of the AP of the Republic of					
· **Deliverable 2.3**: Technical specifications of APIs exposed by IM ADS.					
· **Deliverable 2.4**: Functional IM ADS deployed in development environment, test/training environment.					
· **Deliverable 2.5**: Report on improvements applied to IM ADS based on suggestions and requirements received from project stakeholders.					
· **Deliverable 2.6**: Minutes of IM ADS acceptance					
· **Deliverable 2.7**: Full source code of IM ADS.					
· **Deliverable 2.8**: Weekly/bi-weekly project management reports and related presentations					
1. Professional Fees					
Expert 1 *(please specify)*					$0.00
Expert 2 *(please specify)*					$0.00
Expert 3 *(please specify)*					$0.00
				Total Professional Fees	$0.00
2. Out-of-Pocket expenses					
					$0.00
					$0.00
				Total Out of Pocket Expenses	$0.00
				Total Milestone 2 (Professional Fees + Out of Pocket Expenses)	$0.00
Milestone 3: **Data migration and population of IM ADS.**					
Milestone 3 deliverables:					
· **Deliverable 3.1**: Data migration plan and methodology.					
· **Deliverable 3.2**: Data Migration/Population Scripts.					
· **Deliverable 3.3**: IM ADS migration/population protocol with data.					
1. Professional Fees					
Expert 1 *(please specify)*					$0.00
Expert 2 *(please specify)*					$0.00
Expert 3 *(please specify)*					$0.00
				Total Professional Fees	$0.00
2. Out-of-Pocket expenses					
					$0.00
					$0.00
				Total Out of Pocket Expenses	$0.00
				Total Milestone 3 (Professional Fees + Out of Pocket Expenses)	$0.00
Milestone 4: **Users trainings.**					
Milestone 4 deliverables:					
· **Deliverable 4.1**: Training Plan, Training Schedule, Training Support Materials (guides, presentations, video instructions) and brief instruction on using the Provider's helpdesk service.					
· **Deliverable 4.2**: Report on conducted training of administrators, trainers, and authorized users.					
· **Deliverable 4.3**: Report on focus groups with suggestions to improve the IM ADS usability.					
· **Deliverable 4.4**: Access provided to the Contractor's helpdesk system with the helpdesk user's manual.					
1. Professional Fees					
Expert 1 *(please specify)*					$0.00
Expert 2 *(please specify)*					$0.00
Expert 3 *(please specify)*					$0.00
				Total Professional Fees	$0.00
2. Out-of-Pocket expenses					
					$0.00
					$0.00
				Total Out of Pocket Expenses	$0.00
				Total Milestone 4 (Professional Fees + Out of Pocket Expenses)	$0.00
Milestone 5: **Finalization and stabilization of the IM ADS.**					
Milestone 5 deliverables:					
· **Deliverable 5.1**: Minutes regarding the handing over of IM ADS to the NBS and the associated technical documentation (example: documented source code of IM ADS, final SDD, technical					
· **Deliverable 5.2**: IM ADS Final Acceptance Testing and Receipt Report.					
· **Deliverable 5.3**: Report on change requirements implemented, outreach activities performed, bugs corrected, technical documentation updated, and source code updated in stabilization.					
1. Professional Fees					
Expert 1 *(please specify)*					$0.00
Expert 2 *(please specify)*					$0.00
Expert 3 *(please specify)*					$0.00
				Total Professional Fees	$0.00
2. Out-of-Pocket expenses					

					$0.00
					$0.00
				Total Out of Pocket Expenses	$0.00
				Total Milestone 5 *(Professional Fees + Out of Pocket Expenses)*	$0.00

Milestone 6: Post-implementation support and maintenance after the final user acceptance and delivery period.
Milestone 6 deliverables:
· **Deliverable 6.1**: Trimestrial reports on support and maintenance, including the number of helpdesk requests and maintenance as well as support indicators according to the SLA
· **Deliverable 6.2**: Trimestrial reports on corrected shortcomings and updated technical and user documentation, including the Import Module from Administrative Data Sources of the

1.	Professional Fees				
	Expert 1 *(please specify)*				$0.00
	Expert 2 *(please specify)*				$0.00
	Expert 3 *(please specify)*				$0.00
				Total Professional Fees	$0.00
2.	Out-of-Pocket expenses				
					$0.00
					$0.00
				Total Out of Pocket Expenses	$0.00
				Total Milestone 6 *(Professional Fees + Out of Pocket Expenses)*	$0.00
				Total Contract Price *(Professional Fees + Out of Pocket Expenses)*	$0.00

Signature and stamp of the Bidder:	
Name:	
Title:	
Name of Company:	
Telephone:	
Email:	