Annex 2

PRICE Quotation Form

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| --- | --- |
| **Name of Bidder:** |  |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | **RFQ Nº UNFPA/MDA/RFQ/2020/004 – Lease of Project Office Premises** |
| **Currency of quotation :** | **USD** |
| **Delivery charges based on the following 2010 Incoterm:**  | Choose an item. |
| **Validity of quotation:***(The quotation must be valid for a period of at least 3 months after the submission deadline* |  |

* Quoted rates must be **exclusive of VAT**, since UNFPA is exempt from taxes.

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| --- | --- | --- | --- | --- | --- |
| **Item** | **Description** | **Unit of measure** | **Quantity** | **Unit Price per month, USD** | **Total Price per month, USD\*** |
| 1 | Effective office space | m2 |  |  |  |
| 2 | Auxiliary space (*please provide detailed description*) | m2 |  |  |  |
| 3 | Utilities and maintenance (excl. phone, internet and electricity charges)[[1]](#footnote-1) | m2 |  |  |  |
| 4 | Service charges (if any) |  |  |  |  |
| 5 | Agent commission (if any) |  |  |  |  |

**\* Note: additionally provide information about any discounts and applicable conditions**

***Vendor’s Comments:***

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed **RFQ Nº UNFPA/MDA/RFQ/2020/004 – Lease of Project Office Premises** including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |  |
| --- | --- | --- |
|  | Click here to enter a date. |  |
| **Name and title** | **Date and place** |
|  |  |

1. *Please provide a detailed description of the utilities and maintenance costs included in the monthly price of rent. An estimation of additional costs to be paid such as land phone, internet, electricity charges etc. would be an added value.* [↑](#footnote-ref-1)