Invitation for Proposals

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| UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for the implementation of the UNFPA 2018-2022 Country Programme for the Republic of Moldova available at this link:<http://moldova.unfpa.org/en/publications/united-nations-population-fund-country-programme-moldova> . The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA Country Office in the Republic in Moldova to support achievement of results outlined in the UNFPA 2018-2022 Country Programme for the Republic of Moldova.Organizations that wish to participate in this Invitation for Proposals are requested to send their **submission through email or mail clearly marked “NGO Invitation for Proposals”** at the following address:UNFPA, United Nations Population Fund,131, 31 August 1989 street,Chisinau, Republic of Moldova, MD-2012E-mail: moldova.office@unfpa.org **Deadline for applications: 16 November 2017.** Proposals received after the date and time may not be accepted for consideration.Applications must be submitted in English. Any requests for additional information must be addressed in writing by 08 November 2017 at the latest by email at moldova.office@unfpa.org . UNFPA will post responses to queries or clarification requests by NGOs on UNFPA Moldova website (http://moldova.unfpa.org/) on 10November 2017.UNFPA will notify applying organizations whether it is considered for further action. |
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| **Section 1: Background** |
| 1.1 UNFPA mandate | UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled. |
| 1.2 UNFPA Programme of Assistance in the Republic of Moldova | In the Republic of Moldova, UNFPA works with the government and other partners based on the UNFPA Country Programme. In 2018 UNFPA starts implementation of its 3rd Country Programme 2018-2022 for the Republic of Moldova. Link to the Country Programme: <http://moldova.unfpa.org/en/publications/united-nations-population-fund-country-programme-moldova> Further information on the previous and future programme can be found on http://moldova.unfpa.org/ |
| 1.3 Specific results | Within this framework and as set out in UNFPA Country Programme 2018-2022 for the Republic of Moldova working with government and other partners, UNFPA will contribute to achieve the following results:* **Output 1:** Enhanced health system capacity to develop and implement policies and programmes at all levels that ensure equal access to high quality SRHR services including commodities by those women, adolescents, and youths left furthest behind, including in humanitarian settings.
* **Output 2:** Increased availability and use of quality disaggregated data on sexual and reproductive health, with focus on young people and gender-based violence by policy and decision makers at national and local levels.
* **Output 3:** Increased national capacity for addressing sexual and reproductive health and rights of all young people in national policies, educational and health programmes that promote human rights and gender equality.
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| **Section 2: Application requirements and timelines** |
| 2.1 Documentation required for the submission | The expression of interest shall include the following documentation:1. Copy of provisions of legal status of the NGO in the Republic of Moldova
2. Copy of provisions of legal status of the NGO in the Republic of Moldova (for INGOs )
3. Annex I – Application form: NGO Profile and Programme Proposal
4. CV of the organization
5. Latest annual report and audit report as separate documents or hyperlink to the documents
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| 2.2 Indicative timelines | Invitation for Proposal issue date  | 01 November 2017 |
| Deadline for requests of additional information/ clarifications | 08 November 2017 |
| UNFPA posts responses to queries or clarification requests by NGOs | 10 November 2017 |
| **Deadline for submissions of proposals** | **16 November 2017** |
| Review of NGO submissions by UNFPA | 17-30 November 2017 |
| Notification of results communicated to NGO | 01 December 2017 |

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| **Section 3: Process and timelines** |
| 3.1 Review & evaluation of NGO submissions | Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results *using criteria outlined in section 3.2 below*.It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply. |
| 3.2 Selection criteria | Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.UNFPA Moldova office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:NB: Any proposal not submitted in English language will be excluded from consideration. |
| Governance & Leadership | * The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas.
* Organization does not have a history of fraud, complaints or service delivery issues.
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| Human Resource | * Organization has sufficient staff resources and technical expertise to implement the proposed activities.
* Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated.
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|  | Comparative Advantage | * The organization’s mission and/or strategic plan focuses on at least one of the UNFPA’s programme areas.
* The organization has experience in the country or field and enjoys prominence in areas related to UNFPA’s mandate.
* The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners.
* The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas.
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|  | Monitoring | * The organization has systems and tools in place to systematically collect, analyse and use programme monitoring data for reporting and decision making.
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|  | Partnerships and Advocacy | * The organization has established partnerships with the government and other relevant local, international and private sector entities.
* The organization has capacity to advocate Sustainable Development Goals 2030 Agenda at national and local level.
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|  | Environmental Considerations | * The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment.
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| 3.3 Prospective partnership agreement | UNFPA will inform all applicants of the outcome of their submissions in writing to the email/ postal address indicated in the NGO submission. |