PRICE Quotation Form

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| --- | --- |
| **Name of Bidder:** |  |
| **Date of the quotation:** | Click here to enter a date. |
| **Request for quotation Nº:** | **UNFPA/MDA/RFQ/2018/005 – Communication Strategy of the Youth Centers** |
| **Currency of quotation :** | **USD** |
| **Delivery charges based on the following 2010 Incoterm:** | Choose an item. |
| **Validity of quotation:**  *(The quotation must be valid for a period of at least 3 months after the submission deadline* |  |

* Quoted rates must be **exclusive of VAT**, since UNFPA is exempt from taxes.

*Note: Please add as many rows as needed.*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | | **Description** | **Unit of measure (ex. day, hour, person etc.)** | **Quantity** | **Unit rate, USD** | | **Total, USD** |
| **Activity 1. Develop the communication strategy of the Youth Centers network, including the identity visibility elements (slogan, logo) and a user guide for their utilisation by the Youth Centers, by engaging young people in the development of their visual concept** | | | | | | | |
| 1. Professional Fees | | | | | | | |
| 1.1 | | Team Leader |  |  |  | |  |
| 1.2 | | Expert 1 *(please specify)* |  |  |  | |  |
| 1.3 | | Expert 2 *(please specify)* |  |  |  | |  |
| *Sub-Total Professional Fees* | | | | | | | $$ |
| 1. Other expenses | | | | | | | |
| 2.1 | | *(please specify)* |  |  |  | |  |
| 2.2 | | *(please specify)* |  |  |  | |  |
| 2.3 | | *(please specify)* |  |  |  | |  |
| *Sub-Total Other Expenses* | | | | | | | $$ |
| ***Total Activity 1*** | | | | | | | $$ |
| **Activity 2.** **Design and layout of the visual identity elements of the Youth Centres (logo and slogan, banners, pens, posters, leaflets, etc.).** | | | | | | | |
| 1. Professional Fees | | | | | | | |
| 1.1 | Team Leader | |  |  | |  |  |
| 1.2 | Expert 2 *(please specify)* | |  |  | |  |  |
| 1.3 | Expert 3 *(please specify)* | |  |  | |  |  |
| *Sub-Total Professional Fees* | | | | | | | $$ |
| 1. Other expenses | | | | | | | |
| 2.1 | *(please specify)* | |  |  | |  |  |
| 2.2 | *(please specify)* | |  |  | |  |  |
| 2.3 | *(please specify)* | |  |  | |  |  |
| *Sub-Total Other Expenses* | | | | | | | $$ |
| ***Total Activity 2*** | | | | | | | ***$$*** |
| **Activity 3. Printing services for the visual identity elements of the Youth Centres.** | | | | | | | |
| 1. Printing / production costs | | | | | | | |
| 1 | A1 posters about the activities and services provided by the Youth Centers | | Copies | 250 | |  |  |
| 2 | A4 size leaflets of the Youth Centers (23YC) | | Copies | 4600 | |  |  |
| 3 | X - stand banner for Joint Youth Centres Fund for developing youth services for young people, including those most vulnerable | |  | 1 | |  |  |
| 4 | 1 Fact sheets A4 size about the Joint Youth Centres Fund for developing youth services for young people, including those most vulnerable | | Copies | 250 | |  |  |
| 5 | X-stand banner for the each Youth Center with their own logo | | Copies | 23 | |  |  |
| 6 | Pens with the logo of Youth Centers | | Copies | 500 | |  |  |
| 7 | Folders with the logo of Youth Centers, UNFPA, Ministry of Education, Culture and Research | | Copies | 500 | |  |  |
| 8 | Outdoor Façade panel and indoor inscriptions, signs in and out of the Youth Centers | | Pcs | 115  (5 pieces for each YC) | |  |  |
| 9 | Communication Strategy Document (print) | | Copies | 1 | |  |  |
| 10 | User Style Guide Document (print) | | Copies | 1 | |  |  |
| *Sub-Total Printing / production costs* | | | | | | | $$ |
| |  | | --- | | 1. Other expenses | | | | | | | | |
| 2.1 | *(please specify)* | |  |  | |  |  |
| 2.2 | *(please specify)* | |  |  | |  |  |
| 2.3 | *(please specify)* | |  |  | |  |  |
| *Sub-Total Other Expenses* | | | | | | | $$ |
| ***Total Activity 3*** | | | | | | | ***$$*** |
| ***Total Contract Price*** | | | | | | | **$$** |

*Vendor’s Comments:*

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed UNFPA/MDA/RFQ/2018/005 – Communication Strategy of the Youth Centers including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

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| --- | --- | --- |
|  | Click here to enter a date. |  |
| Name and title | Date and place | |